

Evaluation report of project supported by National Lottery Heritage Fund*
Capital works and Heritage Activity Programme



All Saints Ilkley



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through the Heritage Lottery Fund



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**At the time of the grant application, award and initial monitoring it was the Heritage Lottery Fund (HLF), then later rebranded as the National Lottery Heritage Fund during the course of the project delivery*

Digital copy of this report may be requested from heritage@ilkleyallsaints.org.uk

Contents

<u>Page</u>	
3	Executive summary
4	Background, context and pre-HLF planning
8	Preparing to apply for a grant from HLF
13	Project Development Phase
16	Delivery Phase: Preparatory Activity
17	Delivery Phase: Capital Works
27	Delivery Phase: Heritage Activity Plan
55	Project post-script and going forward

APPENDICES

55	Appendix 1: Legacy and sustainability
57	Appendix 2: Outcomes, outputs and evidence
63	Appendix 3: Feedback comments
69	Appendix 4: Acknowledgements
70	Appendix 5: Job descriptions
74	Appendix 6: Organograms

Executive Summary

Our project included capital works for sustainability, conservation and access, and a Heritage Activity Programme to tell the story of All Saints and its site through high quality interpretation for visitors in a variety of media, supported by striking lighting to enhance heritage features.

The capital works on the building have greatly improved access in two ways. Firstly, physical barriers to access have been removed by creating a single, uniform floor level. Secondly, cultural / psychological barriers have been removed by creating a new, highly visible, entrance through the new modern glass link-building.

Our heritage is only as important as the people who value it. Prior to this project, our buildings had many deficiencies in terms of layout, function, access, flexibility of use and fitness of purpose for the 21st century. Taken as a whole, our overall project has been to improve our church interior, restructure Church House (our church hall, rooms and offices) and construct a new link building between the two. By creating fully accessible, flexible, attractive, light spaces and high-quality heritage interpretation we are now enabling people to engage with the heritage of our setting, as well as providing for the long-term future of our historic buildings and enhanced use by the community.

Our Heritage Activity Programme has given creative, accessible and participative experiences for a wide range of the local and regional community, and has engaged national interest. We have collaboratively developed materials and events in education, the arts and heritage appreciation.

Going forward, our physical, financial, community and human outcomes and outputs will prove to be sustainable resources, supported by our revised archives and website. Building on the project, All Saints Ilkley has decided to continue with funding for a part-time Heritage Manager to take forward the relationships and initiatives.

Report authors:

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August 2022

“Congratulations on completing a successful project”

Kathryn Frankish
Senior Investment Manager
National Lottery Heritage Fund
September 2022

Background, context and pre-HLF planning

All Saints Church Ilkley has been a thriving entity serving its local and regional community for many centuries with its first origins 627AD.

The history of All Saints goes back to the former Roman fort of Olicana which is believed to have first been constructed in 80AD to control a crossing point of the river Wharfe, and which was rebuilt twice. When the fort was abandoned the remaining building materials were re-used to establish a Christian church, probably in the time of St Paulinus. The church and a priest are mentioned in the Domesday Book and the list of parish priests begins in 1170.

The current church building is partly medieval. It was largely rebuilt in Victorian times but retains the appearance of a medieval building. It houses three Grade I listed Saxon crosses. The building itself is Grade II* listed, having been built mainly in a Tudor-Gothic style with dressed sandstone in regular courses and graded-slate roofs. The adjacent Church House (our church hall, rooms and offices) is Grade II listed, primarily for the contribution it makes to the streetscape, and the neighbouring Manor House is Grade I listed.

The church is one of the most historic places in Ilkley and as a result attracts visitors and tourists, and academic interest.

At the base of the tower, the church houses three Grade I listed Saxon crosses, thought to have come from a workshop in Otley c770 to 870. They are significant in the quality of their carving and their symbolism. The imagery is both pagan and Christian, reflecting the traditional time of their origin. Adjacent to the crosses, several segments of former Roman altars are housed. These are considered to be of great regional importance having been carved out and re-used as Anglo-Saxon window heads in an earlier building, providing a good example of the re-use and modification of Roman artefacts within Christian buildings.

The earliest part of the present building is the re-set thirteenth century south doorway, with fine dogtooth-work ornamentation. The tower arch is fourteenth Century and the tower is fifteenth century. In the late fifteenth or early sixteenth century square-headed windows were inserted into the aisles and south side of the clerestory.

In the 1830s there was a report which described the church as very simple with a soil floor and in need of improvement. As the village grew, an extensive restoration and enlargement project took place in 1860-61. The nave was lengthened by one bay, the south porch was rebuilt ten feet out and a new chancel with organ chamber and vestry was added. The aisles were laid with stone and new open pews were put on low wooden platforms. Much of the existing building remained, the old stone was re-used and the general medieval appearance of the church was retained. The architects were James Mallinson (1819-84) and Thomas Healey (1839-1910) of Bradford. The vestry was extended in 1927, part of which was subsequently converted to a 1939-45 war-memorial chapel.

In 1880-2 the Lewis of Brixton organ was put in which was the basis of today's much respected organ. The fine oak organ case was made by Robert Thompson (the "Mouseman of Kilburn") in 1953 and is reputedly the last piece that he himself worked on.

In the north chapel is a white-painted fourteenth century effigy of a knight, probably Sir Peter Middleton (d 1336). The font is old - perhaps Anglo-Saxon, perhaps medieval – with a Jacobean cover. At the west end of the north aisle is the Watkinson family pew, an enclosed box pew of the type often made for families of note, dated 1633. The stained softwood pews were originally introduced on a temporary basis, date from 1861. There are many small commemorative brass plaques of the sixteenth to eighteenth centuries. The crucifixion east window is by William Warrington (1861). One north aisle window shows the Angel of the Resurrection by J. Henry Dearle for Morris & Co (1922),

The significance of our heritage is that the site represents one of the most historic places in Ilkley and as such attracts not only tourists and casual visitors but also local historians wishing to explore its heritage.

Our buildings are also of social and community value. All Saints through the ages has continued to provide an essential heart and focal point for the parish of Ilkley with regular worship and community activities for all. It is widely used by the community including support of the towns' literary, art and music festivals. Church House is a valuable community resource and the hall is used for regular meetings and for one-off events by a wide range of local groups, engaging people of all ages.

The church was at risk of no longer adequately meeting the needs of tourists, visitors and our community. The building was not accessible, both physically as a result of uneven floors and changes in levels, and culturally/psychologically, with the previous entrance looking dark and unwelcoming, and with very little in the way of heritage interpretation or signage.

We were often at full capacity in cramped conditions for community and educational events. By removing the pews and installing uniform, level flooring in church, this space has become available for use for these activities as well as to other community groups, bringing more people into contact with this historic building.

Our project developed the church into a fully accessible, flexible, attractive, light space which has enabled people to engage with the heritage of the setting both as a building and through the social contribution of its successive characters, leaders and families. The new Link building contains the Time-Line and now provides a welcoming, highly visible entrance. The heritage interpretation draws in new audiences to the church building, the Saxon crosses, the monuments and carvings, and the stories they all tell, ensuring that more people understand their value and thus protecting their future.

We anticipated applying for a Heritage Grant for three elements of our overall project:

1. Improving access to the church building.

- a. The Victorian pews and pew platforms were to be removed and the existing stone flag floor to be excavated, carefully setting aside the flags for re-use. Insulation and underfloor heating was to be installed and a new level stone flagged floor was to be placed on top. The pews were to be replaced by chairs to create a flexible open space which can be used in a variety of different layouts. This was to greatly enhance the potential for extended use by the community, e.g. for concerts and exhibitions, thereby bringing more people into the historic church.

b. The floor level was to be raised in the choir vestry by adding insulation and timber flooring, and the east porch door and WC floor level was to be raised. This would create a single, uniform floor level throughout the church which would meet the needs of those with mobility problems, wheelchairs and pushchairs.

c. A new opening would be formed through the west window in the south aisle, into the new Link building giving better, more welcoming access into church. The stained glass in this window would be relocated to a window currently containing plain glass. In addition, the existing inner porch and external gates was to be removed and replaced with oak framed glazed doors.

The Link building had been specifically designed as a welcoming and inviting structure which to become the key entrance to the church building, as well as to Church House. While the design is modern in approach it is respectful of the architectural context provided by the church building and utilises a modern interpretation of cloisters with a predominance of glazing to the front and rear which allow a visual connection with the neighbouring Manor House. It has met with strong support from Historic England and the local councils. It forms a heritage link with the Ilkley Manor House and the Roman Fort site to the north. **NOTE** :Whilst the Link building was not included in the grant support from HLF, other fundraising efforts and grants enabled the work to be completed on a concurrent schedule.

2. Highlighting and interpreting the heritage

a. LED floodlights were to be installed to highlight and draw attention to features within the church. The new lighting was to highlight the historic beauty of the church, enhancing the visitor experience. The latest technology has been used to ensure brilliant results, whilst also reducing energy costs.

b. We would install high-quality displays to provide clear explanations of the heritage of our site to engage people with our heritage. This was to include etching of the glass walls in the Link building to show the story of the site from a Roman fort, built to control a crossing point of the river Wharfe, to today's vibrant church at the heart of the community.

3. A full Heritage Activity Plan for education and for community engagement

a. We would conduct a range of consultations across the community to inform the creation of a proposed activity plan, discerning preferences for events, activities and resources. Particular attention would be given to gaining inputs from schools, external community groups and members of the public not previously in regular contact with the church

b. We would develop the activity plan to be delivered over a three-year period, with dedicated staff and volunteers, to include public events, educational materials both related to the National Curriculum and for informal family use, and a range of actions both to promote the opportunities and to ensure sustainability of maintain the heritage assets.

Pre-project: Poor access, poor visibility, poor lighting



New openness of space, light, visibility and flexibility



Preparing to apply for a grant from HLF

The capital work to the church, the heritage interpretation and the construction of the link building was part of a wider project to develop all of our church buildings which would also include restructuring Church House (our church hall, toilets, meeting rooms and offices), to create an enhanced hall area for community use, modern kitchen and toilet facilities and improved access. There were options for staging some elements of the works, but this would potentially have resulted in increased overall costs due to contractors departing then recommencing, so circumstances meant that ideally it would be most efficient to complete all works together. We had already raised a significant amount of funds towards the project as a whole, some of which we assured as partnership funding towards the elements for which we applied for a Heritage Grant in 2015.

We had all necessary approvals in place for our project:

- A diocesan faculty for re-ordering the church interior, granted by the Chancellor of the Diocese of West Yorkshire and the Dales,
- Planning Permission for the link building, granted by the City of Bradford Metropolitan District Council, and
- Listed Building Consent for the work on Church House, granted by the City of Bradford Metropolitan District Council.

Most of these permissions were time-limited and delaying would have resulted in further costs and, in the worst-case, possible expiry of approvals.

For nearly twenty years previously, there had been various schemes discussed by the Parochial Church Council (PCC), but none had come to fruition for a variety of internal reasons. The internal church planning process which had eventually led to the present scheme had commenced with 'vision days' in 2000. Various options had since been considered and we had undergone a lengthy process to justify the case for development to the local planning authority, to Historic England and to the Diocese. After many years of work, there was a very real risk that if the project did not proceed at that point, then momentum and enthusiasm for the development would be lost and the work needed to revitalise our important heritage assets for the whole community may have been further delayed for many more years.

The process leading to the selection and approval of the final development proposals had been both lengthy and thorough, and was based on full professional advice and consultation with all the relevant bodies, including Historic England, the City of Bradford Metropolitan District Council, the Diocese for West Yorkshire and the Dales, the Victorian Society, West Yorkshire Archaeology, Ilkley Parish Council, Ilkley Civic Society and the Olicana Historical Society. The internal planning process included the further 'Vision Days' in which church members and civic partners were consulted and invited to share their ideas.

In 2013, the Parochial Church Council (PCC) appointed a volunteer Development Coordinator to take responsibility for bringing the project to conclusion. The Development Coordinator was to be responsible direct to the Vicar, providing regular reports to the PCC. This role was to coordinate remaining permissions required, develop a funding and

fundraising strategy. establish professional advisers and contractors, ensure appropriate compliances, maintain thorough record keeping, and oversee all associated media (see Appendix 6).

A number of options for developing our church buildings had been previously considered and evaluated in detail over previous years by the PCC and by their sub-group the Building Project Steering Group, and had also been scoped in outline concept by a local architect. These options that subsequently had been rejected had included:

1. A simple stone building linking between the church and the church hall, but the form and design did not meet with the support of Historic England nor of the planning authority.
2. The residential conversion and sale of Church House to help fund a substantial extension to the church itself.
3. Adaptation of Church House for church and community use via internal improvements with and without a rear extension.
4. Adaptation and improvements to the existing church building.
5. Extensions to the north and to the east of the church building.
6. A new-build extension to the north of Church House.

The final development proposals comprised the renovation of Church House, the internal reordering of the church and connecting these buildings with a new, lightweight link building.

A number of changes originally proposed within the church were now no longer pursued as a result of extensive consultation. These included:

- The removal of the Saxon crosses from the base of the tower and their re-location under a canopy to the immediate rear of the new link building, the re-levelling of the tower floor to match the new floor level in church and the creation of large glazed doors to the tower area to create a separate chapel/prayer/meeting room. Historic England and West Yorkshire Archaeology opposed the removal of the Saxon Crosses given concerns about future weathering of these Grade I listed heritage assets.
- The proposed removal of a row of choir stalls on either side of the chancel to create an enlarged performance/meeting space was opposed by the Victorian Society.
- Insulation of the church roof was no longer being pursued based on advice from two heating engineers that the costs involved would not be recovered for well beyond ten years.

We were confident that our project would result in light, welcoming, accessible buildings with modern facilities which would encourage visitors, tourists and community groups to come in and explore the heritage. The project was calculated to be the most cost-effective solution to provide high quality, connected spaces which enhance, rather than negatively impact, our important heritage.

Following the closure a few years previously of the adjacent Ilkley Manor House and its Museum (owned and operated by Bradford Council), we consulted in detail with Ilkley Parish Council, Ilkley Civic Society and the Olicana History Society all of whom were fully supportive of our proposal to offer a much-needed heritage story both for the local community and for visitors to the town.

Put succinctly, our heritage ambition was two-fold :

- that our heritage asset would be better interpreted and explained in accessible and interactive formats;
- that our heritage asset would be better cared for.

Our interpretation would take people on a journey through time from 80AD when the Roman fort of Olicana is believed to have been constructed, right through to the present-day parish church of All Saints at the heart of the community. The exact nature of our interpretation would be informed by the work done at the development stage to prepare our Heritage Activity Plan, although even at this pre-development stage we envisaged it would comprise some or all of the following elements:

- a timeline giving dates of key events in the history of the site and how they fit in with the wider regional context
- a standing exhibition explaining the history and architectural importance of the Parish Church of All Saints including the Grade I listed Saxon crosses, the Roman altars, the work done by the Victorians and any information gleaned from the archaeological watching brief when the current church floor is lifted.
- a standing exhibition on Roman Ilkley, to include details on the former Roman fort of Olicana and to include information gleaned from the archaeological work done when the foundations are prepared for the link building.
- live interpretation by volunteers, to include guided walks, tours and demonstrations.
- an updated heritage area of our website to provide downloadable information and to also serve as a vital tool for marketing the heritage interpretation to potential visitors
- specialist interpretation for young people, both through school curriculum opportunities and through stimulating visitor activity

With regard to caring for the asset, and considering environmental factors, we set out to achieve:

- a new underfloor heating system as a replacement for the outdated installation of radiators and large-bore exposed pipework; this underfloor system would run at a lower temperature to reduce fuel loads, the heat being provided by an efficient condensing boiler
- the existing stone flag floor would be excavated and flags would be carefully set aside for re-use elsewhere in the project. Full insulation would be installed before the stone flagged floor was re-laid. New stone flagging would be sourced locally to reduce the impact of transporting materials long distances and to maintain heritage integrity
- new roofing would be installed over the choir vestry to replace the flat roof with an insulated structure to meet current standards
- new lighting would be installed to highlight the important heritage features of the building and to be energy-efficient
- The double glazed curtain walling and external doors to the link structure would be carefully designed to provide a thermally balanced environment to minimise heat loss and solar gains and to complement the underfloor heating system.

Prior to engaging with the HLF, we had established a dedicated and experienced team of volunteers with relevant professional competences and experience (Development

Coordinator, Grants Adviser and Events Coordinator) to work to three strands of our fundraising:

- i. An internal appeal, launched to our congregation in June 2015 and inviting everyone within our church membership to play their part in making our vision a reality.
- ii. Applications to suitable grant-making trusts and foundations. We received promising initial conversations with All Churches Trust, the W W Spooner Charitable Trust and the Sir George Martin Charitable Trust and we were in progress with approaches to further trusts and foundations. Whilst our work in our local community was valuable and we were hopeful that we would receive funding from a number of local trusts, such grants were likely to be only in the region of £1,000 to £10,000. As a church in an area which is not in the lower 50% of most deprived parishes we were excluded from submitting applications to many of the larger church-sector organisations.
- iii. Creative fundraising initiatives and events, were carefully designed to appeal to different sectors of the community, thus maximising the potential for giving. Events ranged in scale from charity auctions to coffee mornings, summer garden teas, a sale of Christmas hampers, and a plant stall. We organised performances of music, drama and pantomime in the church as well as events in conjunction with Ilkley Literature Festival, the learning from which in turn helped to shape our project.

As referenced earlier, the full vision for the All Saints Development Project also incorporated the full construction of the new Link between the church and Church House, and for Church House itself (the combined kitchen, toilets, main hall, offices and meeting rooms). It was this total vision that gave the incentive and energy for the wider fundraising efforts towards the total plan.

External archaeology survey at point where door proposed from Church into new Link



By the end of 2015, members of All Saints given or had pledged over £300k towards the full project, which gave encouragement to the PCC to press even further forward with securing external funding. Also during 2015, the PCC had agreed that it would be appropriate to make enquiries with HLF prior to submitting an application for the elements of the total project that might fall within scope of the HLF's criteria. We had also received support from a seed-grant from the All Churches Trust, which gave further encouragement and also added credibility to subsequent applications.

In August 2015 the Development Coordinator and the Grants Adviser attended a workshop organised by HLF for prospective applicants. An initial Project Enquiry was submitted in December 2015, then a formal application for the Development Stage of a project was submitted in March 2016. We received notification in June 2016 that a First Round Pass had been confirmed, supported by a £22,700 Development Grant.

This Development Grant gave encouragement to the All Saints community for their renewed endeavours, and gave significant endorsement to support further applications for support from other potential funders.

By March 2017, during the Development Stage, over £514k had been raised from gifts, pledges, events and small grants.

Project Development Phase

The Development Grant offered 70% of the agreed costs towards the following:

- Further and more detailed work and proposals from the professional team
 - We had already appointed, after open tender and interviewed shortlist, the architect (Halliday Clark) and the Project Manager and Quantity Surveyor (Michael Eyres Partnership); they had been engaged at the commencement of the much wider overall project including the Link Building, the hall and the offices; this was discussed with HLF who were satisfied that the conditions of recruitment and engagement had met with the standards and protocols of HLF
 - We tendered for, and then appointed, our Heritage Lighting Consultant, Watsons, who also provided wider M&E design engineering
 - We also tendered for and appointed our Structural and Drainage Engineer (Paul Waite Associates)
 - All these appointments were on the formal basis of being for the Project Development Phase and with no assumption that there would be progression to HLF Delivery Phase and on the basis there being a break-clause in either direction following the Development Phase and prior to the Delivery Phase (if approved).
- Recruitment and employment of a Heritage Manager (60% fte)
 - After open advertising and interviewing a shortlist, we appointed Rebecca Greenfield, who had a professional background in developing and managing community arts projects
 - *(When the time came, Rebecca chose not to continue after the Development Phase as she secured a post much nearer to her home)*
 - Rebecca's main role was to work closely with the Development Coordinator and the Heritage Interpretation Consultant (see below), and to prepare the first draft for a full Heritage Activity Plan
- Appointment of a specialist Heritage Interpretation Consultant
 - After wide promotion of the opportunity and interviewing a shortlist, we appointed Dr Bill Bevan of InHeritage
 - Dr Bevan's work included a review of stakeholder engagement, a review of a visitor survey, a review of potential school engagement and a review of youth stakeholders
 - In each area of work, there were open consultations, interactive discussions, completion of questionnaires, and "ranking" of preferred possible heritage activities
 - Dr Bevan broke his analysis into age profiles, level of previous contact with the building, tourists/visitors/local residents
 - He also suggested many features that could influence the client and the architect in maximising the effectiveness of interpretation through capital works and through forms of displays
- Preparation of more detailed architectural plans with associated quantity surveying and costing

During this period we also undertook:

- Development of the Heritage Activity Plan
- Preparation of the Management and Maintenance Plan
- Review of documentation on our heritage work with local historians, heritage interest groups and special stakeholder community groups
- Production of a scoping booklet with gift/pledge forms, which were widely distributed

- Further visits to similar heritage projects (Bolton Priory, Wakefield Cathedral, Hexham Abbey, St Peter's Church Harrogate and several National Trust properties)
- Collection of baseline data
- Preparation of detailed timeline, costs and cashflow for the delivery phase
- Further fundraising through grants, events, gifts and pledges
- Securing registration with the Listed Places of Worship Scheme to assist with VAT-mitigation of qualifying capital works
- Finalisation of job descriptions for delivery phase roles
- Securing ongoing publicity and interest in social media and in local traditional media
- Being invited to make a briefing presentation to the local Town Council
- Inviting letters of support from key external stakeholders across the community and the wider region
- Preparing and submitting second-round application for HLF support to the Delivery Phase

Essential consultation through meetings, questionnaires, displays and interviews



All Saints Ilkley

You are invited to help us focus our story of the history of All Saints Ilkley!

Monday 27th February: 14.00 – 16.00 or 19.00 – 21.00

All Saints Church, Church Street, Ilkley, LS29 9DS



On **Monday 27th February** we'll be holding two focus groups to inform our thinking on how best to interpret the rich heritage of our Church. We need your knowledge, ideas and views about the stories we should tell, and how we can tell them in a way which engages, informs and interests both our own church community and those that visit us. The focus groups will be led by Bill Bevan, Archaeologist, published author and Chair of the Association of Heritage Interpretation, and there will be an opportunity during each session for you to hear from him about some of the fascinating facts he has uncovered so far about our heritage.

We would be delighted if you would come and take part in one of the sessions.

Please RSVP heritage.manager@ilkleysaints.org.uk (indicating which of the two sessions you would like to come to). We look forward to seeing you there!

Finding connections with God



Towards the end of the Development Phase, there were valuable meetings with HLF staff, and also a site visit from members of the HLF Board. These discussions enabled clarification of which aspects of our overall plans would fall in-scope and what should be covered in a formal application for a second-round application.

In November 2017 a full application was submitted to HLF for £540,700 being 70% of eligible costs for in-scope capital works and for the proposed Heritage Activity Plan. This application was granted in full in March 2018.

Delivery Phase : preparatory activity

Temporary relocation

Prior to confirming and extending the professional team, it was recognised that there would be a period when the church would not be available for its usual range of activities, and due to construction site requirements there would be external displacements too. Alternative options were scoped, and agreements in principle were developed with the Clarke Foley Centre (a significant community centre in the heart of the town) and with Sacred Heart Roman Catholic Church. These early discussions were then initiated at the point of commencement of works.

Photographer

Following a tendering, shortlisting and selection process, Karen Ross Studios were appointed(April 2018) as project photographer to capture especially the progression of the capital works. Karen Ross also provided training and supervision of the volunteer photographers who were recruited during as part of the Heritage Activity Plan (see following pages).

Recruitment of Heritage Manager

Working with the job description and salary arrangements agreed with HLF and with All Saints' PCC, the Heritage Manager vacancy was widely advertised through on-line recruitment routes (including specialist heritage sites), through social media and through academic and community networks. Following receipt of applications, shortlisting and interviewing, Carry Lynott was appoint September 2018. Ms Lynott's immediate background was as an experienced teacher then Head Teacher in the local area, and also significant personal interest and expertise in heritage. (See Appendix 5.)

Ongoing fundraising

Even though the matched-funding level required for the HLF grant had been achieved, All Saints was continuing to raise the further funds to enable the completion of the Link building, the kitchens and new toilets, the hall and the offices and meeting rooms. Whilst not covered in this report, it is important to note the contextual continuing activity and positive support that was being achieved in parallel to the delivery of the HLF-supported work.

Delivery Phase : Capital works

Capital professional team and permissions

Upon confirmation of the HLF grant being awarded in conjunction with the matched-funding completed to that point, it became possible to proceed with appointing the professional team for the capital works of the Delivery Phase.

Given the successful work to date from the initial partners, value-for-money obtained, and their willingness to continue beyond the Development Phase, the following were confirmed for the Delivery Phase (see Appendix 6):

- Architect – Halliday Clark
- Project Management and QS services – Michael Eyres Partnership
- Heritage Lighting Consultant and M&E design - Watsons Building Services
- Structural and Drainage Engineers – Paul Waite Associates
- Consultant archaeologist – Ian Roberts (regular adviser to the Diocese of Leeds)

With advice from the professional team, and with close involvement of the client, a tender brief for the Principal Contractor was prepared and widely circulated in the region. Following receipt of tenders, shortlisting and interviewing, the appointment was made for Dobson Construction Ltd, who had provided examples of work and a competitive detailed tender. They also displayed a passion for the project, and an understanding of the heritage and the community significance.

A further capital-works contractor was required for the specialist responsibility of removing, refurbishing and repositioning the historic stained-glass window in the location where the new doorway would be created to access the new Link building. The professional team suggested that this be a direct appointment by the client rather than be a sub-contract through the principal contractor. A tender document was produced, which included advice from the architect and the contractor. Following advertising, shortlisting and on-site meetings, the contract was awarded to York Glaziers Trust.

At this stage, the detailed plans and specifications were again reviewed prior to commencement and with the benefit of input from the principal contractor. Whilst there were no proposals for significant change nor for adjustment to costs, some minor amendments necessitated updating and extension of Diocesan Faculty permissions, which were swiftly granted. Additionally, further detailed planning permissions were sought and obtained from Bradford Council to enable the creation of the constructor's site.

Commencement of works, clearing of site and recycling

On 4th November 2018, the final service in the church was held prior to commencement of works. During the service, one of the younger members of the church community symbolically made the first site-clearing action.

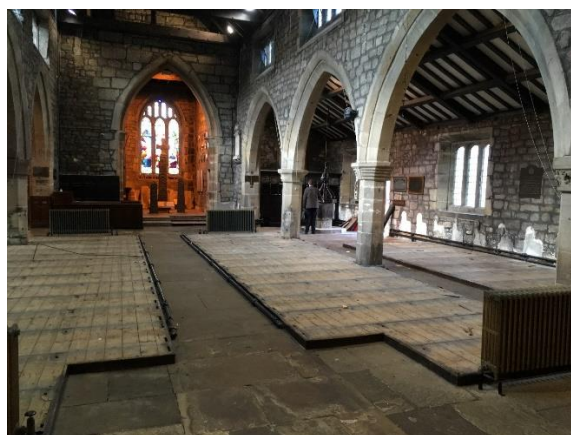


In the following days, volunteers prepared the interior for the contractors:

- many artefacts and archives, some of which themselves are of heritage value, were cleared and safely stored
- significant monuments, wall-tablets and memorials were covered.

Volunteers also dismantled and lifted the Victorian pews and the wooden platforms on which they were positioned. Upon lifting the pews, the poor nature of their construction was evidenced, as several immediately collapsed into component pieces. Prior publicity had been given to local residents who wished to acquire a pew for personal recycling and their domestic use in return for a donation to the fundraising appeal. These were collected direct or were delivered by the volunteer team.

Clearance of pews and plinths by volunteers



The volunteer team also dismantled a small catering-servery that had been created several years earlier at the rear of the nave for providing refreshments to services and events. The wood panelling, the sink and the counter surface were sensitively removed in parts, and following the completion of the main project the servery has been recycled as a small kitchenette to serve the Vestry and the small meeting room.

Once the volunteers' work was completed, the site was handed across to the contractor.

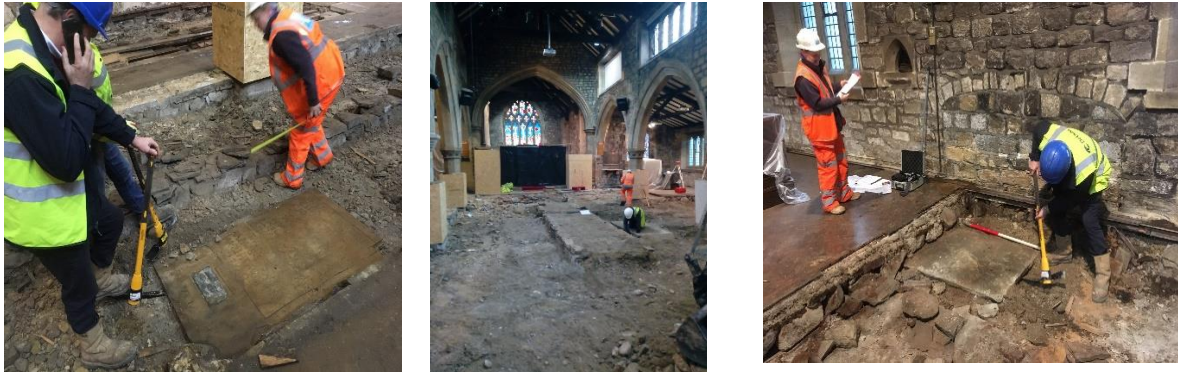
The clearance continued with the removal of the stone slabs and the removal of the previous heating system including pipes and radiators. The slabs were stored for recycling at a later stage in the project, and metal radiators were offered to the public for donations towards fundraising. The scrap value of the sections of old pipework were of no residual value.

Internal archaeology

With the floor cleared of the wooden plinths and of the floor slabs, the professional archaeology team was given access to the site, under the leadership of the appointed archaeologist Ian Roberts.

Where memorial slabs had been placed previously at the same level as the Victorian floor, these were gently lifted under careful supervision. Most of these were discovered to be no more than simply a memorial, but two were discovered to be related to human burial beneath their locations. Also, a further memorial and burial was identified below the Victorian floor level. The details of these burials were precisely recorded for the archives, with locations documented and photographed for our heritage records.

Internal archaeological surveying, investigation and recording



There were also some unidentified small fragments of remains that were found from unmarked burials; with the support of the Diocese, these were then re-interred together in a new location in consecrated ground just to the exterior south wall of the bell tower.

During the study period, there was the opportunity for an archaeology student to observe and work with the professional team and thereby enhance their skills and knowledge.

All the memorial slabs were stored securely away from the construction work, their exact original locations having been recorded.

Underfloor heating installation

In the nave, new underfloor heating coils were prepared to size, and laid on a flat bed of lime-based screed, also benefitting from a breathable insulation. The system is designed to evenly distribute heat upwards from floor level and to maintain a good ambient temperature for personal comfort and for fabric upkeep. By using breathable elements and allowing suitable ventilation the system enables moisture to gently escape to the atmosphere rather than condense.

A new high-performance energy-efficient boiler was installed to support the system.

In the Memorial side-chapel and in the vestries, the radiators were upgraded to current standards, thereby increasing their efficiency and reducing their operating costs.

Underfloor heating: scree then coils



Interpretive lighting installation

At the same time as the installation of the underfloor heating, so also one element of the new heritage lighting scheme was being installed, namely a number of floor-level uplighters. These have been placed strategically at the base of the pillars, which enhances the detail of design and texture of the stone carved artwork, and of the organ pipes, and also below significant wall memorials to highlight further heritage assets. Throughout, LED lighting has been used wherever possible to reduce energy usage and to give longer lifespans for bulbs and for fittings.

Further targeted lighting around the nave and in the side chapel has been installed to highlight specific heritage features, such as at the apex of each archway between nave and the aisles, in the Tower featuring the three Anglo-Saxon crosses, and behind the Middleton effigy.

Ambient lighting has been installed to provide balance between general atmosphere enhancing the overall heritage asset and fitness-for-purpose for various uses. Controls of the lighting in the nave can make use of pre-set configurations for daytime and night-time, for services, for functions and public events, for “normal” when the building is simply open for visitors, or for any other lighting scheme required for specific purposes.



Floors

Following detailed review, it was confirmed that in the nave we would procure all-new floor slabs to ensure a completely even surface, which was a significant criterion for ensuring ease and safety of access and movement for people with wheelchairs, mobility support, buggies, and infirm walking.

The Victorian sandstone floor tiles that had been lifted were capable of being re-used elsewhere in the project, notably for external pathway reconstruction and in the creation of a new patio area outside the side exit of the new Link building.

It was agreed to source new stone tiles as locally as possible to preserve the integrity of the heritage asset. Although possibly cheaper imported product might be identified as a cost-saving, this was seen to militate against a heritage project with all historic materials being sourced locally. After review and sampling, an order was placed for Trident Brown Sandstone from BBS Natural Stone Specialists and sourced from a local Yorkshire quarry. The shades blend well with the existing stonework in the church, with the exterior stones on pathways, and with the anticipated colouring of internal woodwork for doors, cabinets and new chairs. Although not within the scope of the HLF-funded elements, the same stone was then used in the new Link building to ensure continuity not only of access but also of heritage style.



Within the brief for the laying of the new floor, the floor memorial stones that had been lifted were positioned into a defined area around the font and adjacent to the Watkins Pew, thereby enhancing an interior area rich in heritage elements.

In the nave and into the chancel, the apron platform was extended with new steps, with handrails and with underfloor wiring and sockets for portable and flexible audio and lighting. The new carpeting for this matched the previous carpet in the chancel.

Elsewhere in the church, the new levels and floor insulation were also established for the floor in the Choir vestry, and in the Vestry toilet, which was also adapted to be an accessible toilet together with baby-changing facility. This created a single uniform floor level through the public areas of the building

Stained-glass window

The York Glaziers Trust (YGT) undertook their commission to remove the 19th Century stained glass window at the West End of the South Aisle. It is suggested that the three-lancet window was made by Hodgeson of York. The painted surfaces of the stained glass were showing signs of deterioration, and the position was required for the creation of a new doorway between the church and the new Link building. The new position was in a window-space on the South side of the South Aisle that had hitherto been glazed only with modern tinted glass.

YGT removed the entire window to their specialist conservation studio in York to clean, conserve and document the glass and carry out all possible research into the window's provenance. They manufactured a bespoke framing and protective glazing system then installed the three lancets into their new location, together with a new powder coated steel guard for long term protection.

Removal, restoration, resizing and repositioning of stained glass window



New doorway into Link and new South Door

Following removal of the stained-glass window, specialist stonemason contractors engaged by Dobsons were able to increase and reshape the window opening to create a new aperture giving access direct to the Link building from the Nave. They used stones from the lower half of the removed wall to ensure creation and shaping of the doorway surround, in keeping with the original stonework. This new doorway, combined with ensuring continuous level flooring between the nave and Link, has provided significantly safer access between the several interior sections of the property. The oak door in the doorway is a significant security feature and its design is sympathetic to the heritage setting.

A similar design to the Link doorway was used for the new oak main doors to the South Porch of the church. Using similar materials, this provides added security and conservation benefit, including of the significant heritage asset of the dogtooth archway to the door between the porch and the nave.

New oak doors for South porch



Balustrade and steps into tower area

Regrettably, it had not been possible to design level access from the nave into the foot of the tower area. The gradient needed for a ramped approach would have been operationally intrusive, disproportionately extensive and unlikely to have received consent approvals. However, new more accessible steps were created, handrails were provided, and most significantly the balustrade has been created of clear safety glass enabling visual openness and ease of viewing.

New balustrade giving visual access tower area and Anglo-Saxon crosses



Hearing loop and sound system

In conjunction with the wiring installation for the new lighting system, a new hearing loop was installed together with cabling support for a digital sound system.

Choir Vestry Roof

The flat roof to the Choir Vestry was giving cause for concern with significant and frequent ingress of water causing increasing damage to the walls. This had been identified in previous Quinquennial Inspection reporting. To help preserve this aspect of the building's heritage value, a more substantive and permanent repair was made to the roof.



External works

Externally, sections of pathways for access were re-laid, using floor stones that had been removed from the nave. Other of these floor stones were used to the north and the south of the Link building; although not within the HLF-scope development plans, this was another example of recycling of heritage asset.



New external information boards were provided, both for information and for promotion purposes, drawing attention to the building being open and to the opportunity to experience the heritage within as well as for individual events.

Additionally, some tree-pruning was required to enhance access and improve visual lines.

Chairs

The selection of new chairs for a church at a time of reordering and pew removal is invariably fraught with sensitivities beyond professional judgements. An extensive consultation on preferred criteria involved not only the PCC but also several members of the

church community, and also of the cleaning and caretaking team. This was supplemented by visits and reviews regarding chairs that had been acquired and were being used in other similar locations.

The final decision was to purchase 225 Theo All Wood chairs, by Trinity Church Furniture. These are sufficiently light for frequent movement into different configurations but also sufficiently robust to provide longevity of investment. The chair has won numerous awards including the Church of England's "Design a Church Chair", and it is recognised by the Worshipful Company of Furniture Makers as "an outstanding stackable chair". Three chair trolleys were also purchased for storage and safe movement.



HLF recognition

A plaque was commissioned to give recognition to the support from HLF. This is located prominently on the wall in the main internal thoroughfare between the entrance via the Link to the church itself and to the hall. It is positioned below a specific light to ensure always visible.



HLF recognition also features on the welcome and display panels and on published materials, and has been included in media releases as through social media engagement.

Reopening

Upon completion of the capital works, the site was handed back to the client to enable preparations ahead of a major public re-opening event. On 19th May 2019, the last service in the temporary location was followed by church members being offered an "open viewing" of their reordered church. This included their first experience of the access and flooring, the lighting, the welcome and interpretation panels, the timeline, the renovated and relocated stained-glass window and the new doorway into the Link.

“Open-viewing event”



On 23rd June 2019, All Saints hosted a major public re-opening with the Bishop of Bradford, civic and Diocesan dignitaries, guests from Trusts and Foundations, donors and sponsors, local schools and representatives of the contractors and professional partners. The event was covered in local and social media.

Recognition

In August 2019, the national Architects' Journal carried a complimentary feature on the design and capital works carried out at All Saints Ilkley.

In March 2020, Ilkley Civic Society announced the selection of All Saints Ilkley for their Design and Conservation Award. Their citation includes: *“The Civic Society was impressed at how the project has created a much more flexible space within the church.....The quality of materials and workmanship, much of it local, was another positive feature. Interpretation and education also feature well in the project to create a much more useful facility for the community. The project was supported by the National Lottery Heritage Fund”*.

In the three years since the completion of the capital works, All Saints Ilkley has received many requests for visits and information from other churches who are embarked upon or even just considering similar projects. These have been not only from across Yorkshire and the wider region, but from as far afield as Derbyshire and south London. All requests have received positive and full responses.

Delivery Phase : Heritage Activity Plan



The Development and Delivery of the Heritage Activity Plan

Four key aims were identified for the interpretation element of the project and from these aims the Activity Plan was developed with specified outcomes relating to each of these key aims.

The key aims of the interpretation element of the project:

- 1. To conserve and restore the Church in a way which improves access to the heritage of its past and creates a flexible new space for the future. Allowing the church to be both a fully functioning place of worship and a successful heritage site without one purpose detracting from the other.***
- 2. To enable visitors from Ilkley and the surrounding areas to engage in high quality heritage interpretation in the church, and programmed activities which bring new audiences and increase the number of people who understand and can share the story of All Saints Church, its place in the community and the people connected with it.***
- 3. To enable the community to be involved in sharing the stories of the church through a volunteer programme which increases knowledge and develops skills.***
- 4. To ensure that access to the heritage of the church is sustainable for the future.***

The Activity Plan developed a programme of interpretation activities to ensure that all our visitors would have the opportunity to explore, understand and engage with the stories of All Saints on a variety of levels. It was developed with the intention of developing and widening our audiences beyond the existing congregation to the community of Ilkley and beyond, so that this community would become part of the future of the church.

The programme of activities set out in this plan were designed to increase awareness of the heritage of All Saints and offer varied opportunities to find a way for people to engage with that heritage, for example through art, creative writing, exploration, and volunteering. The activities were designed to explore and explain the whole site.

It was important that the activities planned as this programme enabled people to become part of the heritage of the future and that the activities proposed would put the Church at the heart of Ilkley's heritage offer, telling the story of the development of Christianity through the spectrum of wider social and political change.

All the activities set out in the Activity Plan were informed by the consultation process that took place during the Development Phase of the project and prior to our application being submitted and were framed around meeting the HLF project outcomes for people and communities. Using the information gained from our consultation process helped us to refine the activities planned, by identifying some activities proposed in the Stage One application as not being such good options. The final agreed Activity Plan was drawn up detailing clear outputs matched against specific outcomes for people and communities. This then enabled us to propose measures of success for evaluation purposes.

Appointment of Heritage Staff Team September 2018 – April 2019

The consultation process during the Development Phase of the project identified the need to recruit for two key posts to form a Church Heritage Team to manage and deliver the Heritage Activity Plan effectively. These posts included a **Heritage Manager** and an **Education and Activities Officer**

The posts were advertised locally (Heritage Manager first) across various media with clear and specific job descriptions for each of these roles (job descriptions are at Appendix 6)). Both posts attracted a good number of applications and enabled successful of a high calibre. This ensured that the Heritage Activity Plan was managed overall by a strong team with complementary and relevant skill sets.

Additional Roles, to be recruited and managed by this Heritage Team were identified for the Delivery Phase including a **Heritage Interpretation Consultant, Retained Marketing Agent, Artist, Creative Writer, and Website Developer**. Job descriptions for each of these roles were drawn up for the submission of our application but as the project got underway, we made some changes and amendments to these, informed by the progress of our activities and the strengths and skills of those appointed to the two key posts in the Heritage Team.

**Heritage Manager Carry Lynott
with
Development Coordinator Derek Twine
(as featured in Ilkley Gazette and social media)**



It should be noted that during the project the Development Coordinator and the Heritage Manager had regular monthly update and review meetings. We found this to be a useful way of working together and it was particularly significant in supporting us as we identified the need to revise and amend elements of the plan where we could see a more efficient or better way to meet the outcomes. We always ensured that we approached HLF and submitted an outline proposal of the changes that we wanted to make and the reasoning behind the proposed changes therefore asking for their approval to make these changes. This methodology proved to be particularly important in March 2020 at the start of and during the COVID 19 Pandemic. We found that having these honest and reflective sessions at our regular team meetings whilst maintaining good, open, and transparent communications with HLF allowed us the flexibility to make the changes or amendments that became necessary to ensure we stayed on track to achieve the desired outcomes detailed in the plan.

The first example of this was for the Recruitment of the Education and Activities Officer. Approaches were made to HLF in January to make some changes to the job description and hours of work of the Heritage Manager who had taken up her post in September 2018. This was done to take account of the fact that the appointed Heritage Manager had an educational background and had worked for some years in the town in local schools. The approach to the HLF proposed that the Heritage Manager's role would incorporate an element of strategic planning for the Education and Activities Programme and therefore the Heritage Manager's hours would increase from 0.4 to 0.6. The proposed hours for the Education and Activities Co-Ordinator would be reduced from 0.6 to 0.4 and they would work closely alongside one another. These changes were approved by HLF before the Education and Activities Coordinator post was advertised. The post was advertised in February 2019 with a short-list of 4 being drawn up from a strong field. The Education and Activities Coordinator took up her post in April 2019.

Design and creation of heritage interpretation from the Heritage Interpretation Plan October 2018 – April 2019

The church closed in November 2018 for the capital works to begin whilst the work, from the first part of the Activity Plan, to improve the interpretation of the heritage assets within the church was carried out at the same time.

The Heritage Manager took up her post in September 2018 and started work immediately with the Heritage Interpretation Consultants, Fuzzy Duck Creative Media City, appointed for the Delivery Stage after a tendering process that took place in July 2018. The tenders received were based on our Heritage Interpretation Plan drawn up in the Development Stage by Dr. Bill Bevan, In Heritage, after consultation and scoping activity had taken place.

The planned heritage interpretation enhancements/outputs included:

- A welcome and orientation panel within the new Link Building
- Improved interpretation of the Church's collection of Roman Altars and Anglo-Saxon crosses to bring the stories of the collections within the church alive
- Interactive interpretation of the 17th century Watkinson Family Pew to bring the story of the family alive
- Interactive interpretation of the stained-glass windows
- Free-standing mobile interpretation panels presenting key developments in the history of All Saints and its important place in the heritage story of the town.

- New and improved sources of information for self-guided visitors, a leaflet with a simple map highlighting the key heritage assets for visitors, and three heavily bound leather books, beautifully presented to reward visitors for being inquisitive and exploring their surroundings, providing further information on key aspects of the church's rich heritage

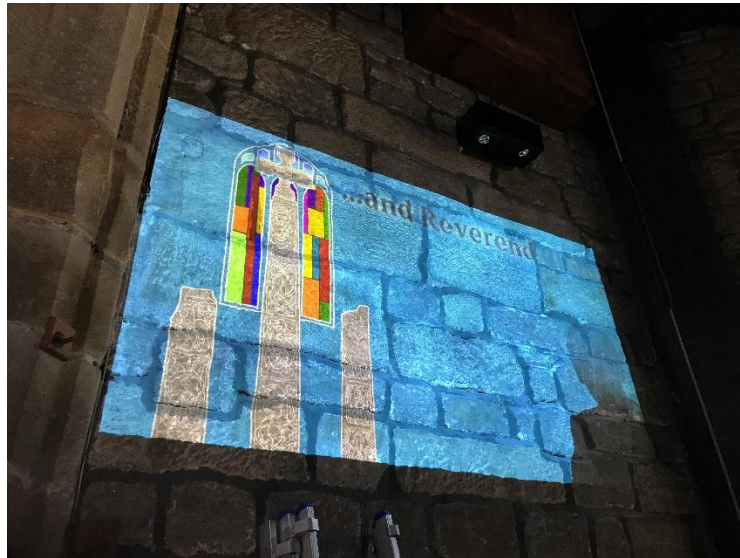
All these planned outputs from the Heritage Interpretation Plan were designed to achieve those outcomes where more people and a wider range of people would have engaged with and learnt about heritage and where heritage would be better interpreted and explained.



High quality Interpretation Banners produced by Fuzzy Duck Creative

Fuzzy Duck had experience of working on other church heritage projects and we found this to be useful for our project in that we were able to benefit from their experience. They delivered a good balance of more traditional interpretation materials ie. Posters/Banners and then interactive interpretation resources to provide for the range of different audiences engaging with them. These interpretation materials are high quality and attractive. They do enhance the church as a visitor attraction by being more immediately obvious to people as they enter the church and therefore drawing people in to explore the church. They are lightweight and can be moved easily for weddings and funerals if required but at the same time they don't detract from the church being first and foremost a place of worship. The content of the panels focusses on the stories of the different people who have used the church over time emphasising that the Church is not just a building and that its heritage is concerned with people. The research for the content on the panels was carried out by the Heritage Manager whilst the design and presentation of the content was the responsibility of Fuzzy Duck creative. The team benefitted from the donation of a first edition copy of Ilkley Ancient and Modern by Horsfall Turner & Collyer published in 1885. Whilst this is obviously a secondary source the engravings contained in the book were particularly special and being out of copyright were used by Fuzzy Duck on the information panels as well as the Leather-Bound Books. All the research done by the Heritage Manager for the information panels was from secondary sources except where the Parish Registers were used. Ilkley Reference Library section was used for looking at newspaper references, archaeological journals, and other reference books including the last comprehensive guide to the church by John Le

Patourel from 1968. We were grateful for the donation/sharing of photos and postcards from the personal collections of two local residents. The Heritage Manager met with a local historian and member of the church family several times to clarify some of the historical information and to check the proofs for the panels to ensure accuracy of information.



Short Film projected in Bell Tower telling the story of the Anglo-Saxon Crosses

Artist Commission to design etched illustrations and Timeline for the new Link- November 2018 – April 2019

The second key activity from the early part of the Delivery Phase, to be carried out whilst the capital works were being undertaken, was the commissioning of an artist. This artist's commission was to create and design an etched time-line for the north-side glazed walls of the Link (through which the Manor House could be viewed). The artist would also produce etched illustrations on the south-side glazed wall facing the road and public footpath. It was further planned that the new Link passageway would be lit up at night so that the illustrations could be seen from Church Street.

The recruitment of the artist was successful by good fortune. Notification of the commission was circulated locally through the Ilkley Arts community based at Ilkley Manor House. The opportunity of this commission was also offered to the wider local community via local social media group pages. There were only one or two expressions of interest from these early notifications of the opportunity. Timescales slipped as an initial positive approach to a potential candidate didn't work out. It was whilst seeking advice to help to identify an artist to commission that the Heritage Manager realised that a graphic artist was needed for the work. This led to Peter Falloon, a graphic artist from The Bear Creative, being given the task of presenting his ideas for both the Timeline and the other windows in the Link entrance area. The use of a graphic artist for the task was a significant choice as he was able to alter and change designs as we went along. This was particularly important as the decision was made to change from acid etching the designs on to the glass to using vinyl which enabled the designs to be put in place after the glass had been put in the windows. He had had experience of working with vinyl and was able to communicate directly with the relevant people and understood the technical aspects of the job. Peter was brought up and went to school in Ilkley though is based now in Welshpool. His mother still lives in the town. It was particularly satisfying to have someone who had been brought up locally and who was able

to bring local knowledge to the concept for the timeline. There is a definite 'wow' factor to the Timeline and the Worship windows making them such an important part of the delivery phase of the project.

Timeline created in the new Link Corridor overlooking the Manor House and site of the Roman Fort



The capital works and these elements of the Activity Plan were completed by Spring 2019 and the new heritage interpretation installations were in place in time for a Celebration Service and Event in June 2019. The church reopened for worship and general visitors on July 1st 2019.

Activity Plan A - before the start of COVID 19 Pandemic

A programme of events and activities April 2019 – April 2020

The appointment of the Education and Activities Coordinator meant that the new Heritage Staff Team was in place from April 2019 (see Appendix 5). This enabled us to plan and organise the first year of the events programme and begin to build our volunteer team.

School Visits and Resource Development

The church reopened to the public and for organised visits on July 1st, 2019. This was slightly later than had originally been planned and was close to the end of the Summer Term, so it wasn't possible for any school to book in for a visit before the school holidays. The Heritage Team worked on designing a bank of cross-curricula schools' resources to enable us to provide a range of proposed activities for future school visits where the church would be the main learning resource for the pupils visiting. We used our contacts in local schools to invite teachers to come to two different after-school sessions in June 2019 to give them the opportunity to look around the new reordered church and to talk to us about how we could help them to plan to use the church as a resource to enhance learning for their pupils. We knew that it was important to show teachers that a visit to the church wouldn't create extra work for them but instead offered a high-quality learning opportunity particularly for local studies. We had 7 teachers visit across the two sessions from invitations to 10 local schools. At first, we were disappointed, but we found out that in general one teacher came from the school with the idea of sharing the information with others when they went back to their school. They also asked where they could find the information and resources on-line. At this stage we hadn't got anything on-line although there were plans to do this as and when the church website was updated. One suggestion made by a visiting teacher was to send into schools regular Heritage updates pointing to all the different ways they could engage with us and use the church. The Heritage Manager sent the first Church Heritage Update into schools in July 2019. All Saints Primary School asked us whether it was possible to do a bespoke staff meeting at the church in the Autumn Term which we were pleased to do.

As soon as the schools returned in September 2019 for the new academic year, we received bookings for 3 school visits in November and December 2019 from local primary schools, a total of 100 pupils visiting the church. In addition to these general visits, in January 2020, 60 Year 5 pupils from 2 local Primary schools attended two planned workshops to prepare them for their participation in the Heritage Creative Writing schools' workshop with the poet Ian McMillan planned for April 2020.



A school visit views the film animation telling the story of the Anglo-Saxon Crosses

During the Summer of 2019 the Heritage Team worked on developing and creating some new family resources, Explorer Backpacks, for families with very young children. The backpacks were designed to encourage young visitors to explore the heritage of the site on a family visit, in a hands-on, age-appropriate way. The Education/Activities co-ordinator met with the leaders of the church pre-school playgroup Dots to help her with ideas for creating these Backpacks. 4 backpacks were put in the church ready to be used when the church reopened in July 2019. They were available by the main entrance with a notice encouraging families to use them however it was difficult to judge how much they were being used by families visiting the church unless there was a volunteer steward present in the church. The backpacks have proved very popular when made available on organised Family Activity Days.



Visits to the Church and building a Heritage Volunteer Team

There was a steady stream of visitors to the church from when we reopened to the public on July 1st, 2019. The feedback from individual forms or the visitors book was generally very

positive and indicated that we were on track with our vision to be able to share our rich heritage for people to make connections with the spirit of the place and the people who had gone before.

Over the Summer whenever the Heritage Team were working in the Church, they made a point of interacting with any visitors. Many local people came to see the results of the refurbishments. They were usually very impressed and often admitted that they had never been into the church before. Some of them then said that they would be returning and bringing a friend with them. Whenever the Heritage Team were able to be in the Church then it was possible to show visitors the Timeline and Worship windows in the Link Passageway. We realised that all the visitors that were able to get access to the Link had an enhanced visit to the Church. The personal interaction from members of the Heritage Team ensured that all the visitors had the opportunity to see all there is to see including the Middleton Effigy and the Heber Family brasses in the Chancel, two heritage assets that are not as prominent as others.

Community Events Programme August 2019 – March 2020

The delivery of the Community Events Programme began by planning and organising for 4 events to take place from Summer 2019 through to Spring 2020. These were to include taking part in the national Heritage Open Day initiative in September and holding an event to coincide with other community events taking place to mark 75th Anniversary of VE Day.

The first public event from the planned community engagement programme took place on August 1st, 2019, Yorkshire Day. This was a family event called **All Things Mice** based on this theme to focus on the work of Robert Thompson – Famous Yorkshire Wood carver and Furniture Maker ‘The Mouse Man of Kilburn’ who had carved the organ cases in the church. There were mouse-themed activities running throughout the day for children including a Mouse Hunt and a session for making sugar mice. The event was very successful with over 98+ people visiting the church throughout the day. The Town Crier had heralded the event on the Grove as the event was held on Yorkshire Day.



The first Heritage Open Day delivered by the Heritage Team followed in September 2019 and focussed on exploring and discovering the stained-glass windows in the church and the 15th Century church tower with its proud tradition of Bell Ringing. This was another successful day with 72+ people engaging with the activities on the day.



We found it useful to put together a summary Event Report after each of these events simply to record numbers attending and note down some observations from the day to inform planning for future events and to have a record of the day.

All Things 'Mice' Event Report

Event Date: Yorkshire Day 1st August 2019 10am - 4pm

Attendance 98 +	Budget: £50 Expenditure: £72.84
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Staff: Carry Lynott, Joy Bray
 Activities: Mouse Hunt all day, Mouse masks 10am -12, Sugar Mice 2-4pm, Church Organ Experience 12-1 (Dick Watson)
 Theme: Robert 'Mouseie' Thompson of Kilburn and All Saint's Organ casing



Summary
 This turned out to be a well-attended event, despite being a Thursday and indoors (the weather was good). Much time had been spent in marketing and, on the day, the opportunity was taken for promoting our next event and advertising for volunteers by way of leaflets. One huge advantage is the central location of All Saints and the possibility of advertising on site. The children's activities seemed well suited to the visiting age groups (approximately 3 – 10 years). Visitors were encouraged to sign the visitor's book and/or the event feedback form.

Observations

Visitors were tourists (e.g. from Germany, France, Palestine, Australia, USA, Scotland and Devon) and locals. The music and chance to play the church organ was appreciated. Although the event is over- budget, items were purchased which are to be used for other craft events e.g. card, scissors, felt tips and crayons, protective tablecloths, string etc. The attendance number was taken from craft-participating families and the visitor's book, quite a lot of adults didn't sign the book and slipped through the net - so the figure is higher than 98. It would be good to have a long generic, waterproof banner to advertise an event the week leading up, it could be staked to the ground along the wall below the church notice board. We need to notify Michael of event dates (Alice usually does this but was on holiday), it's not suitable to have cleaning going on at the same time as an event. J.B.

Marketing

The event was advertised via:
 Ilkley Chat and Visit Bradford
 Summer Festival web site
 Town Crier (good result)
 'Next Door' website for Menston/ Burley/ Ilkley/ Addingham
 Ilkley Gazette (+ 'after' event article)
 All Saints newsletter and Join the Dots
 Flyers and posters



We started our preparations for a big community event, scheduled for March 2020, in November 2019. This was to be the culmination of a Heritage Creative Writing project that would include two poetry workshops for schools focussing on the stories of key characters connected to the heritage of the church and town. The project was to be led and facilitated by Ian McMillan and the evening event was to involve audience participation to create a performance piece of poetry related to the heritage of the church.

Recruitment and training of Heritage Volunteer Team

The recruitment and training of a Heritage Volunteer Team was an important element of the Activity Plan. We knew that success in doing this would have impact on and would support the achievement of all the desired outcomes written into the plan. We proposed to recruit and train 15 volunteers to be Welcome Ambassadors to support open days, workshops, and events and then to have 4 volunteers specifically trained to lead guided tours of the church.

There was a much slower start than we anticipated for the recruitment of a team of Heritage volunteers. This can be explained by the fact that the Church only reopened to the public on July 1st the start of the holiday season. It meant that potential volunteers were away. We realised that a better time to have a drive on encouraging people to sign up to volunteering would be in September after the schools had gone back. We did have approaches from 4 people over the Summer and after individual discussions with each of them, 3 became definite interested volunteers.

From early September we managed to start building our Heritage Welcome team so that volunteers could play a part in ensuring that as many visitors as possible were able to use the Heritage installations to make their own meaningful connections. The Team began to slowly increase, by November there were 7 members of the group which included volunteers from the Church Family and from elsewhere other than All Saints. All the volunteers except one were retired. Once this team of Heritage Welcome volunteers had been established, we were ready to start welcoming visitors to the Church for two Church Heritage Open sessions/week from the beginning of November through to the middle of December. The Volunteer Team all attended an initial preparation session so that they were ready to start the first Heritage open session on Tuesday November 5th. Each of these Heritage open sessions was manned by two volunteers for two hours. Throughout November and for the first week of December the sessions took place on Tuesday afternoons from 1pm – 3pm and on Thursday mornings from 10am – 12 pm. This amounted to 20 hours of Heritage Church Open sessions up until 5th December with at least 2 volunteers working together for each session. On the 11th December all 6 volunteers plus 2 potential new volunteers came to a Festive Thankyou and review gathering that lasted for two hours. It was decided at this gathering to not have any Heritage Church Open sessions during January but instead have one session for the volunteers to do a collective safeguarding training session and then start the Heritage Church Open sessions from February 2020. 4 members of the Volunteer team were members of the Church Family and 3 from the wider Ilkley community. Those from the wider community responded to our invitation to join the team through Ilkley Chat (Community social media Page).

In January 2020 the Heritage Manager and the Education/Activities Coordinator attended a meeting with the newly appointed volunteer coordinator for the Ilkley and District Volunteering Network Group. We saw this as an opportunity to share our skills and resources with other local groups to further develop our Heritage Volunteer Team. We invited the group to hold the next meeting at the church in March 2020 and this was planned to be the venue for all future network meetings. In February 2020 we organised a half-day training session with our team of volunteers (now 8 in total) in preparation for opening the Church for Heritage visits twice/week stewarded by volunteers. At this session we arranged a visit for all our volunteers, for training purposes, to Fountains Abbey and Ripon Cathedral. During the visit they would have the opportunity of meeting and chatting with volunteers from other heritage sites to learn from their experience. All the volunteers expressed great enthusiasm and interest in taking part with this visit which was arranged for the beginning of May 2020 and therefore cancelled because of the Pandemic.

Other Volunteering Activities

Leeds University MA Arts Management and Heritage Studies course Student Placement

- The Heritage Team submitted an offer to Leeds University MA Arts Management and Heritage studies course for a student placement working with the Heritage Team during the Spring Term 2020. In December we were notified that a post graduate History student on the course had taken up the placement and would be volunteering from January to May 2020. The focus of her placement was to carry out some further interpretation of a particular group of Heritage Assets in Church and to create an Educational Resource pack for use by visitors to the Church. The placement involved the student spending 1 day /week (FTE) working with the Heritage Team.

Research volunteer

- One of the volunteers who responded to our invitation to become a Heritage Volunteer at the church was interested in carrying out some research of personal interest that could be used by schools in the future. This research was to produce a database for the church that would include information about every name on WW1 Memorial in the church. This volunteer (a retired teacher) was also keen to share this research by giving talks and responding to enquiries from genealogists.

Guided Tours of the Church

From October 2019 – February 2020 4 pre-booked guided tours and talks for different groups took place. The church also hosted the Bradford Episcopal Area Forum. There were 120+ people attending this Forum from all over the Diocese of Bradford. It was an opportunity for those attending to see the newly reordered church for the first time. The Heritage Manager offered a guided tour of the church before the forum started. 25 members of the forum took up the offer with three people enquiring about arranging future visits for groups that they belonged to elsewhere in the Diocese. Two of the newly recruited volunteers expressed an interest in shadowing the Heritage Manager at these guided tours with a view to being involved with delivering guided tours in the future. There was a total of 55 visitors who participated in these pre-booked tours and the feedback we received after each visit was positive and pointed to us successfully achieving the outcomes stated in the Activity Plan.

As the Activity Plan Community Events Programme got underway, we decided to ask HLF to make another amendment to the original proposals in the plan for marketing our events and activities. Within our Activity Plan and associated budget, we had a sum for what we had anticipated as recruiting and managing a Retained Marketing Agent for an average of four hours a week to support the marketing plan for the interpretation and associated activities. After reviewing the first activities and events that had taken place, we realised that advertising could be managed significantly through social media together with some published material such as for distribution at tourism points, to schools, etc. We felt that the time required to recruit, manage, and induct a commercial marketing agency would be disproportionate to the benefit especially as we had recruited high-quality staff. The Heritage Manager and the Education and Activities Coordinator could benefit from some relevant low-cost training to achieve the same ends but through a more efficient process with a more sustainable outcome. We proposed our amendments to HLF and received swift approval for them that allowed us to commission the relevant training for the Heritage Team without delay. This was another example of how working closely with HLF allowed us to be flexible enough to ensure that we could achieve our outcomes more efficiently.

March 2020 – The Impact of COVID 19

During the month of February 2020 into early March 2020 the Heritage Team was busy preparing for two significant events scheduled to take place in March and April 2020.

1. A digital art workshop facilitated by Peter Falloon (the artist who did the timeline and windows)
2. A Community Evening Performance with Ian McMillan and Luke Goss preceded by Schools' Poetry Workshop in the afternoon.

We had used our training and had worked hard to market these free events, held in the church, for the local community. The Community Evening Performance was offered as a ticketed evening with 200 tickets available. We had already received requests for 100 tickets by the end of February. The Digital Art Workshop was to be offered in 2 sessions on a Saturday at the end of March. There were 15 places available in each session and 22 places had been booked by the beginning of March.

We had 3 school visit bookings for the months of March and April and 4 guided tours booked up until the end of June 2020 and another provisional booking for September 2020.

In January 2020 we had carried out a comprehensive review of the progress of the Action Plan as we had completed the early stages of its delivery. We were pleased with the impacts achieved to date from this review. However, the review was also useful in enabling us to identify elements of the plan where the output had been completed but we felt that we now needed to prioritise and focus upon ensuring that outcomes were more successfully achieved. In the light of growing concerns nationally about Coronavirus all the Church Office staff were told they should work from home if they were able to. The Heritage Team started to work from home the week beginning 16th March 2020. Following the announcement of the First National Lockdown on March 23rd, 2020, the Development Coordinator and the Heritage Manager held a telephone meeting to make plans for how to respond to the need for the Heritage Team to work from home. We looked at what tasks could be done from home to support and maintain the progress we had made so far towards achieving the intended outcomes of the project. We ensured that we kept HLF up to date with our proposals for the work that we could do from home by submitting a planned response update on March 30th, 2020. In the response we gave an outline of the work that the Heritage Team could do from home that would ensure that they could work their hours productively for the next three months until July 2020. We stressed that it was our intention to focus on the agreed project outcomes, but we now recognised that our overall timeframe would see these outcomes delivered in a line that would be more incremental and less linear. We were encouraged that HLF supported this proposal, and this once again underlined the importance of communicating with HLF and working together.



Main road outside church deserted



Church closed

Easter Sunday 2020 – first COVID national lockdown

Activity Plan B

COVID 19 Pandemic First National Lockdown

March 2020 – July 2020

The immediate impact of the pandemic was the need to cancel the events that had been planned for March and April and suspend the Community Events Programme until further notice. We did provisionally reschedule the Heritage Creative Writing Community Evening with Ian McMillan for November 2020 but everything else was put on hold.

We contacted all our volunteers, stayed in touch with them where we were able to and looked to preparing to encourage more and new volunteers in readiness for the Autumn.

The Heritage Team then focussed on 3 areas of work during the First Lockdown:

- A Review of the current plans against intended outcomes. We believed that the overall intended outcomes could still be achieved within the given timeframe, but this would require some modification of methods and amendments.
- Establishing plans for implementation to enable us to be an early provider of activity and engagement for the community with a ready set of resources and a ready team of volunteers.
- Reconsidering our approach and offer for schools. We realised that we could potentially lose months of direct contact with teaching staff and students so we felt that this time could be used to revise our approach with schools. We could develop a ready-made cross-curricula offer for them that would provide them with a bank of resources to support visits to the church. These resources could also be used to give training and support to enable the Heritage Volunteers to deliver school sessions and give guided tours therefore contributing towards future long-term sustainability of the project.

Delivering the Heritage Activity Plan During and Post COVID 19 Pandemic 2020 – 2022

COVID-19 had the most significant impact on the delivery of the Events and Activities element of the Heritage Action Plan, and this continued to be the case until the project finished in Spring 2022. Ilkley is part of Bradford Metropolitan District and so became subject to enhanced COVID restrictions again in September 2020. These restrictions stayed in place throughout the Autumn of 2020 and continued until the second National Lockdown restrictions were lifted in Spring 2021. The Heritage Manager and the Education/Activities Coordinator, both had flexible working contracts, and continued to work from home when they could whilst acknowledging that their working weeks would be longer when it was possible to resume the delivery of the Events and Activities element of the Heritage Action Plan.

The church reopened for services subject to COVID regulations in September 2020 and it was agreed that we could try to have the church open for two hours on the two Saturdays during the national Heritage Open Day festival in mid-September. We carried out the required risk assessments, made sure that there were clear protocols to ensure covid safety for visitors and got the Good to Go certificate. We prepared and put up a display on Symbolism of Hidden Nature (the HOD theme) that could be seen from outside the church since it was only open for a limited time. These HOD sessions coincided with the Ilkley Manor House also being open at the weekends in the hope that visitors would visit both sites. We only got 6 visitors in total for these sessions but felt that in the circumstances that

was not too bad. Visitors weren't asked to record their visits, but we did note that two of our visitors were from overseas, two Dutch students studying at Bradford University.

When the church was closed once again for all worship except funerals and to visitors the Heritage Team used the new Link Passageway to mount two heritage displays that could be seen from the outside by people taking walks. The displays used some of the new resources that had been made and researched by the Education and Activities Coordinator whilst working from home during the Lockdowns. The first display was for Remembrance Day and included photos and short biography pieces of some of the names from the WW1 Memorial in church. The second was to use old photographs, sourced by the Heritage Team, of the church and Ilkley in Winter to be part of an Advent Calendar visible to passers-by. There was to be a new picture on display throughout the season of Advent.

Schools Programme and School Visits 2020- 2022

The Heritage Team used the time during the First National Lockdown to draw up a cross-curricula programme of activities for primary schools with adaptable resources for teachers to use when making a visit to the church with their classes. We had only had primary school visits to the church before the Pandemic so had concentrated on creating this programme from the National Curriculum for KS 1 and 2. We found that it was easier to get engagement and interest from the primary schools but even so had to recognise that schools were dealing with a multitude of external pressures and generally didn't consider school visits until the Spring or Summer term. We had good contact links with our local primary schools so kept them up to date with what we were doing. As the schools managed to reopen in September 2020, they indicated that they would not be planning any school visits until 2021 at the earliest. In fact, enhanced local restrictions and then a second National Lockdown meant that the church was closed for visits until August 2021.

In November 2020, because of links we had maintained, we were approached by Addingham Primary School asking if we were able to help them with their Year 4 Local History topic but mindful of the fact that they would not be able to visit the church. We worked with the Yr. 4 teacher and suggested a trail outside might be the best solution. We sent some electronic resources that we thought might be useful. The Year 4 teacher decided to set the trail as a family friendly activity to be carried out at a weekend and then asked the children to make their own responses showcasing their own learning from this. We then set up a Zoom session with the class – Ask the Expert Q&As. We invited a local historian from the Manor House to join in the session which was very successful. There were 31 pupils in the class. Another local school Westville House also approached us to do something similar after having heard about the work with Addingham PS. We were pleased to have had this opportunity to engage with these schools as inevitably the planned programme of school activities has been significantly disrupted because of the Pandemic.

In the Spring term 2021 when it had been suggested that restrictions would be lifted on June 21st, we decided to communicate with our local schools to remind them that we were there on their doorstep and keen to support them to make use of the church as a learning resource. We drew up a survey for teachers to find out what schools would be looking for from us before, during and after visits that would enhance the learning from their individual school curricula. We circulated the survey to all the local primary schools and private schools and emailed them the details of what we could provide during the Summer Term to encourage them to make a local visit to us.

We received 14 returns. All the returns from the schools said that they intended to visit at some time in the future and they all indicated the resources and activities they'd be interested in using. A delay in the final lifting of restrictions date to the 19th of July meant that there were no school visits in Summer 2021.

The final months of delivering the schools' element of the Heritage Action Plan we were pleased to be able to have two school visits to the church in the Autumn 2021 and one visit in the Spring 2022. These have all been from local schools and we judged these visits to be a measure of the success of our communications with schools showing them that we could offer them a quality learning experience for their pupils when making a visit to the church.

We also have one visit to the church booked in for July 2022 from a Bradford school that found out about what we offered through their links with one of the local schools that visited in the Autumn.

Within Living Memory – All Saints Church Memories Project March 2020 – March 2022

In early March 2020 we had started to make plans and had drawn up a timetable of actions for completing the Memory Sharing Project detailed on the Heritage Action Plan for Summer 2020. This was to be a project intended to preserve the community heritage of All Saints Church by creating opportunities for older people with ties to Ilkley to share their memories and stories about All Saints Church through various media. We proposed to invite members of different groups in the town to take part in the project through holding social coffee and tea sessions conducive to conversation and chat enabling those participating to share memories about friends and family, experiences, and life in their community.

The National Lockdown in March 2020 forced us to rethink what we needed to do if we were to still undertake the Memories Project. Those people who we had hoped to be the main contributors were in the age-groups identified as being most vulnerable to catching COVID. We decided that we could make a start with the Memories Project by gathering some reminiscences from members of the Church Family via telephone conversations and interviews, with a view to sharing them in some form before Christmas to encourage others to share stories. The church had introduced a telephone buddy system and we also invited the whole church family, through the Church news bulletin to contribute to the project using the time they had when they were compelled to be at home. By doing this we hoped to have something to build on that we could further develop with a wider audience and broader participant base whenever we were able to open the church in future.

We did get some response to our initial call for contributions but decided to wait until the Autumn 2020 to do something more concrete as we hoped that restrictions may be lifted by then. Restrictions were still in place in Autumn 2020. During the month of November, the Heritage Team made a start with collecting some memories for the memories project now called Within Living Memory. The Heritage Manager carried out some telephone conversations/interviews with 2 members of the Church Family who indicated that they would be prepared to share their memories with us and then we gathered a couple of others from e-mail responses to our request. We had hoped to make an initial presentation of these memories in some form of bulletin/document circulated to the church at Christmas but decided to hold on to them and present them at a time when we would be able to collect more memories and give the project more of the profile it deserved.

The Heritage Manager reviewed the memories collected so far from within the church family and produced an interim booklet with excerpts from those memories to give some idea of the

kind of contributions towards this project that could be made. This was done ahead of another call to the Church Family for more contributions before the project is offered to the wider community. The call out generated three more contributions and provided us with the opportunity of presenting the memories in different formats other than just a printed booklet.

The church reopened in September 2021 and Church groups began to meet again. The over 60s Natter Group that had existed before the Pandemic was no longer operating but a new Lunch Club after the Wednesday worship had started. During the month of November 2021, the Heritage Manager attended two members' lunch clubs. The group comprised of long-standing members of the Church Family who gathered after the Wednesday Worship for chat and fellowship. Some of them had already made a written contribution towards the project or had had telephone conversations with the Heritage Manager during the Lockdowns.

The Heritage explained to the group that wanted to try and capture some of their memories and chat by making a podcast of these sessions. A recently retired associate minister, responsible for setting up the sessions was very enthusiastic and agreed to talk members of the group and encourage them to take part in the proposed recording session.

We commissioned a local free-lance broadcaster to set up and record this group and at the same time to record a chat with some of the Bell-Ringing Team and to then after editing produce podcasts to complete the Within Living Memory Project. The recording session was scheduled to take place in February 2022. The first planned recording session for the Memories Project 11th February was impacted by Covid in that the broadcaster was unable to come and carry out the recordings on that day having tested positive. We decided to still have a memory sharing session at the church without any recording, as we had 17 confirmed attendees for the session, and we knew they were looking forward to meeting up. This was a successful session and in fact we realised that it was a bonus addition to what had been planned as all the participants enjoyed sharing photos and chatting over coffee and biscuits without any structure needed. It also gave us a chance to organise the actual recording sessions in a different way. The final recording session was broken up into several short recordings with different themes. This allowed participants to choose which recording to come to where they felt they had something to contribute. The recording sessions finally took place on March 18th, 2022. They were edited and saved as MP3 files and will be accessed as links from the Heritage Pages on the new church website when it goes live. We are proposing a final coffee morning for the group in the summer of 2022 when they can come and listen to the recordings that have been produced.

There was a list of 15 members of the Church Family who indicated that they would like to be involved in this aspect of the Memories Project. It was a positive response to the project and made us feel that we had achieved the intended outcomes more successfully than we had dared to hope at the beginning of the COVID 19 Pandemic.



Taking Part in the 'Within Living Memory' Project

Collaborating with Ilkley Manor House

After reviewing the progress of the Heritage Activity Plan in January 2020 the Heritage Manager made initial contact to set up a meeting with the Ilkley Manor House Trust in March 2020. This meeting was cancelled due to the Pandemic. In September 2020, before new restrictions were brought into Bradford District, the Heritage Manager had a meeting with Sarah Thomas (Chair of the Manor House Trust). At this meeting we discussed setting up a working party for a joint project. Our discussion explored how both organisations might work in partnership so that we would be actively contributing towards the possible development of a Heritage Quarter, and therefore would both be important and integral heritage assets for the town. A working party was set up following this discussion and the Heritage Manager's input to this group ensured that the Church would be represented and included when the town considered the development of a Heritage Quarter in the future. Two virtual meetings were held in November and December 2020. The working party was made up of 2 Manor House Trustees, a member of the Town Council and the Heritage Manager. The purpose of these meetings being to establish a remit for the group and to potentially plan for one Town Heritage Event after the Lockdown and perhaps in the Summer/Early Autumn 2021.

Another consequence of the establishment of this working party was a proposal from the Heritage Team to work with the Manor House to make an offer of a joint placement for a student or students from the Leeds University Heritage and Museum Studies MA course. The University was having to rethink their placements for students because of COVID and were suggesting that instead of individual students undertaking placements it would be better for small groups of students to undertake placements that could be carried out remotely. The Heritage Manager liaised with Rob Knifton from Leeds University and after discussion about possible projects we submitted a proposal for a group of students to carry out a scoping project and suggest some ideas for presenting the heritage of the town, focussing on the Church and the Manor House, in digital formats. We made our submission in January 2021 and started to engage with a group 5 students who had responded to it in February 2021.

The working party continued to meet via Zoom throughout Spring 2021. The Education/Activities Coordinator produced a Family Heritage Trail for the outside area of the church incorporating the Manor House grounds as well. The student group made suggestions of how both sites could develop this into a digital trail.

We held several virtual meetings with this working group during May focussing on preparations for potential school visits from local schools during the Summer Term if restrictions were lifted on June 21st. The Education/Activities Coordinator drew up a survey for teachers to find out what schools would be looking for from a visit to us that would enhance the learning from their individual school curricula. We circulated the survey to all the local primary schools and private schools and emailed them the details of what we could provide for Summer 2021 to encourage them to make a local visit to us. We received 14 returns and they were useful in helping us to decide upon our next steps in producing some joint local history resources for schools. All the returns from the schools said that they intended to visit sometime in the future, and they all indicated the resources and activities they'd be interested in using. However, the delay in the final lifting of restrictions to the 19th July 2021 meant that there were no school visits in Summer 2021. Once the school survey returns had been received another small working group from both sites was set up to respond to the returns. The remit of the group was to plan and design materials for primary school visits to the Castle Hill area of Ilkley where both the church and the Manor House are

situated. Working together enables both places to provide an opportunity for schools to visit the site and enhance their Local History studies by investigating the significance of both buildings in the development of the town. The working party met together regularly and made progress in building a suite of resources for KS1 and KS2 ready to be used in Summer 2022. The Education/Activities Coordinator also worked, during this reporting period, on creating an extensive bank of cross curricula resources for those schools that wanted to visit only the Church.

Ilkley BID – ‘Origins of Ilkley’ Augmented Reality Heritage Trail

In November 2021 Ilkley BID (Ilkley Business Information District) received confirmation of funding to go ahead with creating an augmented reality Heritage Trail for the town. Because of the work done in the church for our HLF project, the All Saints Heritage Team were asked to help with this project and worked directly with the technical team commissioned to create the trail. We contributed by advising on the route of the trail and by providing content from our research and the resources we created for the All-Saints Project. This work helped us to achieve the intended outcomes of our project in an unexpected way by raising the profile of the church as an important heritage asset for the town. It has led to more people visiting the church and realising what work has been done through the HLF Project. Ilkley BID launched the new augmented reality trail and the new Discover Ilkley App in April 2022. The Heritage Manager offered the use of the church for the official public launch to take place in and we tied it in to coincide with a Church Heritage Festival showcasing all the improved interpretation installations in place because of the HLF project. This Heritage Festival had been planned previously but had been postponed because of COVID. The theme of the AR Trail was ‘Origins of Ilkley’ so this meant that the audience for the trail would be able to see how a visit to the church would enhance the whole experience when taking part in the trail.

The Ilkley BID group accepted the offer made by the Heritage Manager to hold the launch of the Augmented Reality Trail in the church. The date agreed was April 2nd 2022. Once we had confirmed that the launch was to take place in the church the Heritage Team decided to combine the launch with a church heritage festival that had been planned previously but had been postponed because of Covid. The theme of the AR Trail was ‘Origins of Ilkley’ so this meant that the audience for the trail would be able to see how a visit to the church would enhance the whole experience when taking part in the trail.

The Heritage team continued to work with Peel Entertainment (technical producers of the AR trail) throughout February/early March 2022 to finalise the content for the trail and then worked with Lisa Drake from Ilkley BID to organize the activities and the launch event on April 2nd. The event included an Easter Egg trail for children inside the church, meeting some of the characters from the trail played by actors including Sir William de Middleton, a Roman soldier and Donkey Jackson who brought 2 Donkeys with him and gave rides to children. The church backpacks that were made as part of the Activity plan proved very popular with our visitors on the day and many of the visitors engaged with the new interpretation installations. In the morning we had 60 families visit the church to find out about the AR trails being launched. In the afternoon Ilkley BID invited local VIPS from the Town Council and other Heritage Groups to the church to mark the launch of the App Discover Ilkley. The whole event reinforced to the wider local community, the church’s place as a significant heritage asset for the town.



We worked with IlkleyBID and hosted a Heritage Festival to launch the Origins of Ilkley Trail

Heritage Creative Writing Project

Work on the Heritage Creative Writing Project had started in started in Autumn 2019 and is detailed earlier in this report. All the final activities to complete this project had to be cancelled due to COVID 19. It was not possible to pick up from where we had left off once the church had reopened and the schools had returned. As soon as we were able to, we carried out a review of the Heritage Activity Plan and identified those activities that we could revise so that they could still be carried out and completed to achieve the original planned outcomes. We shared our revised plans with HLF as we had done previously. The Heritage Creative Writing project was revised completely, and we started afresh by advertising and commissioning a writer to lead the project. We had a good response to the advert after showing 7 potential candidates around the church with a view to applying for the commission. We invited 3 applicants to a final selection process interview in June 2021 and were pleased to be able to offer the commission to a local writer and broadcaster.

The Heritage Manager worked with the creative writer to offer three writing workshops in the local community during the month of August. The aim of the workshops was to investigate local characters from the past and then to create short scripts from their stories that could be turned in to Tik Toks. Participants from the workshops were to be invited to take part in the full process including the drama work needed to produce the series of Tik Toks, if they would like to. We promoted the workshops extensively on social media and via local radio and newspaper pieces. We were hoping to target young people of secondary school age and above. Therefore, we deliberately made sure that the publicity wasn't school connected but instead would offer a different sort of holiday activity. We weren't making a charge to take part in the workshops. The response to this offer was very disappointing. Only 3 participants attended the first workshop held in the evening. There were no participants for the daytime workshop. We concluded that the timings of the workshops were not quite right for our targeted audience although we had deliberately chosen to put them on during the long school holiday. Restrictions for travelling were being lifted and many people from the local community were taking the opportunity to go away. Ilkley was busy with visitors to the town, but they were not the targeted audience for this activity. The creative writer did go ahead, and he delivered the workshop for the three participants as we felt it wouldn't have been fair to disappoint them then we decided to try again in the Autumn.



This time we approached specific groups, local drama and youth groups offering the workshop to these groups for one of their sessions. Out of the 4 specific groups we went to, 2 of the groups came back to us and accepted the offer. We had no reply from the other two groups after several communications to offer the workshop.

The first of the Group Workshops was delivered to the Green Room Group (Ilkley Playhouse) in September. There were 25 participants in this group aged 14 –18 years old. This group worked on script writing only after doing some drama role-play activities.



The second group from the Outside The Box community had a workshop scheduled in October but then had to postpone it until November. This group comprised of 8 young people with learning/physical disabilities. They were keen to take part in the project, so we were happy to postpone this workshop until they were able to ensure that there were enough support workers to attend the workshop. The workshop was held in November and then the extent of the commission was increased to include the element of recording and capturing the creative writing produced. There were 12 members from the Outside the Box Community who participated in the workshops, they were supported by 6 additional adults (support workers). The session was very successful with very positive verbal feedback from those who took part. They produced 2 Tik Toks that they wanted to share internally within their community but not post generally.

This was an important session for establishing a link with this group. Their tutor was really impressed with the newly reordered church and discussed with us further opportunities to come back to the church with different groups from this community to carry out artwork and other creative activities.

There was another disappointing response to our invitation to come to the church and take part in acting out the scripts that were created in the workshops to be turned in to Tik Toks. We decided to leave holding these Tik Tok sessions until the new year when we would try directly approaching groups once again to complete the project. The impact of renewed COVID restrictions and the rise in cases at the start of 2022 did have an impact on the final production of Tik Toks. As the project ended in April 2022, we had only managed to finish 3 out of 8 planned Tik Toks.

Heritage Volunteer Team March 2020 – April 2022

Enhanced restrictions in the Bradford District from September 2020 meant that the church, which had reopened for private prayer during August 2020, was closed once more. We had ensured that we kept in contact with the small team of volunteers that was just beginning to grow as we went into Lockdown but it was clear that we would need to start again to build a new team when restrictions were lifted and the church was open to visitors again. Two new

volunteers did approach us in September 2020 interested in doing some personal heritage research whilst they were at home restricted by the local COVID regulations. We were able to meet with them individually and discuss the areas of research they might be interested in. Research opportunities were offered and one student, who stayed in contact with us is currently working on a biography of the Snowdon family.

Events and Activities April 2021 – April 2022

The second National Lockdown announced in January 2021 continued to have an impact on the work of the Heritage Team as there was no possibility of any events or group activities taking place whilst restrictions were still in place and the church closed.

At the beginning of April 2021, we held a virtual review meeting with the Development Coordinator. The purpose of this meeting was to consider a review of the Heritage Activity Plan in the light of the continuing restrictions and the Government's Roadmap for lifting restrictions. We decided that the Activity plan needed to be revised and amended significantly whilst still ensuring that revisions made would meet our agreed heritage outcomes. The Heritage Team met together to carry out this review of the Activity Plan. A revised activity plan was drawn up and submitted to HLF at the end of April. The updated approach included suggested reallocation of funds whilst still maintaining the overall budget total. We received approval of the Revised Activity Plan at the beginning of May.

The Heritage Manager returned to working in the Church Office in May 2021 and was able to carry out some requested guided tours of the church by small groups and individuals that made specific appointments. National restrictions were lifted on 19th July but the church remained closed to general visitors beyond that date, only open to the public at the weekends until September. The Heritage Manager was able to give a presentation and guided tour of the church to 30 members of the Ilkley and District U3A on July 22nd 2021 booked as part of their Summer Programme of Activities.

The revised Activity Plan agreed with HLF in May enabled us to start organising events in the church from September 2021.

In September we took part in National Heritage Open Day. The national theme for this year was Edible Heritage. At All Saints we called our open day 'Our Daily Bread' putting on displays that looked at the different breads that would have been made and eaten by the people living in the area through the ages. The Ed/Activities Coordinator researched some recipes from Bronze Age Griddle Cakes to Roman Army Bread and Medieval Horse Bread. She baked loaves of bread from the recipes she had found and provided samples for visitors to try on the day. We had 51 visitors who came through on the day and those who responded to our Feedback Request were very positive about the event and the new Heritage Interpretation materials on display in the church.

We were really pleased to get a special mention for our Heritage Open Day in the official “HOD New Year Honours-festival favourites”.

An extract from “Heritage Open Day 2021 New Year’s Honours List” posted 5th January 2022

A Taste of Edible England

Last year’s theme was our most popular yet. Here’s a tantalising sample of some of the more unusual offers people came up with for it...

SPECIAL MENTIONS:

- **‘Our Daily Bread’** - *Bread from Anglo-Saxon to Space Age. Throughout history bread has been our staple diet. Explore how it has changed through the ages and infiltrated our language, religion and culture. Each of our heritage features will have a corresponding sample of the ‘bread’ of the day. ‘Use Your Loaf’ family quiz sheet*

. (All Saints Church / Ilkley, West Yorkshire)



Our Daily Bread – Looking at the story of Bread Making through the Ages

Two new volunteers acted as stewards on the day and were the first volunteers to be used by the Heritage Team since the church started to open after the Lockdowns. These volunteers came forward from the church family after responding to our request via the church communication system. We hadn’t yet started to rebuild our volunteer team but knew that several members of the team had decided that they weren’t yet ready to start volunteering again.

Throughout October the church was used by the Ilkley Literature Festival as one of the two main venues in the town to hold live events. The Church was chosen as a good space for people to attend a live session and feel safe because of the Covid safety precautions put in place. The events held at All Saints were also offered as Live Stream events using the Church’s equipment. All the festival events were well attended and provided a great opportunity for people to come and see inside the church and take advantage of the recent improvements made. Ilkley Literature Festival Organisers have indicated that they intend to use the church again for future festivals and it is now considered to be a key venue because of the facilities that we can offer.



Church being used as one of the two main venues during the Ilkley Literature Festival

The Digital Imagery Workshop took place in November. This workshop was delivered by the artist who had designed the Worship Windows and Timeline in the Link Building. The workshop had been postponed from March 2020 because of the Pandemic and was part of the overall commission given to the artist. In March 2020 we had 15 names for two workshops that were to take place on Saturday 28th March. Only 8 people signed up for the rescheduled workshops. We felt that this number probably reflected the fact that some people were still not ready to sign up to group activities after the Pandemic, so we decided to run only one workshop. Those who came gave us positive feedback. Everyone was shown how to use Photoshop to create new images from photos they had taken in the church. After the event three of the participants decided to stay in touch with one another to meet and share their future learning using Photoshop so a club was created! 4 master images were created on the day using different photos taken and participants were able to choose one of them to keep as an A3 Poster.

Newspaper article on Digital Imagery workshop



In November 2021 the Heritage Team decided to research and curate a Remembrance Exhibition in the Church for Remembrance Sunday that focussed on telling the personal stories of all those soldiers named on the WWII Memorial in the Side Chapel. We used social media to ask the local community to let us know if they had family members named on the memorial and whether they had any photos or other memorabilia that they would like to be part of the exhibition. We highlighted that the purpose of the exhibition was to put a name to the face. We got a good response from the local community with 9 men from the memorial still having relatives in Ilkley. The Education and Activities Coordinator then carried out her own research to find out something about all the others named on the memorial. We were able to produce information posters for all but 2 of the men.



The exhibition remained in place for the month of November. All the posters and information have become part of the Heritage Resource Collection kept in the Church Office and are available for schools to use in the future.

January 2022 – April 2022

During the final months for the delivery of the Heritage Activity Plan the Heritage Team continued to work with Ilkley Manor House on producing School Resources to support schools visiting the Castle Hill Heritage Area of Ilkley and therefore includes a visit to both sites. This work with Ilkley Manor House has enabled us to develop a good working relationship with them and we have made future plans to further develop our work together and possibly share volunteers for some activities and school visits.

The Heritage Manager also gave two talks and guided tours for adult groups in March and May. These talks were attended by 60 attendees in total and the feedback received after both was positive.

We put on a celebration exhibition Let the Stones Speak to mark the conclusion of the HLF project. It was intended to be a showcase of all the events and activities that the Heritage Team had worked on throughout the duration of the project and despite the pandemic. The exhibition opened on 30th April and coincided with an Open Bell Tower morning and the ringing of the church bells as the doors opened. The exhibition stayed in place for a week and was there for the church family, local community, and visitors to find out about and celebrate all that has happened because of the HLF project.



On the opening day when the team were in the church for the church opening hours there were 30+ people came in to visit the church. Some wrote in the visitors' book but not all of them. There are some further entries in the visitors' book indicating that others visited during the week. The exhibition was heralded on social media and the purchase of a new freestanding display board for outside church helped to draw in passers-by. Although this concluding exhibition was not as big an event as what we might have hoped for four years previously, at the end of this project it did highlight just how much we have managed to do in the face of the pandemic.

Project post-script and going forward

We are pleased to celebrate the outcomes and outputs that have been achieved as detailed in Appendix 2 and as made possible by two part-time staff and by countless volunteers. We also celebrate that we were able to deliver the capital works and the activity plan within budget.

In the face of the impact of Covid and its various lockdowns and restrictions, we endeavoured to be responsive to the changing circumstances, and are grateful for the supportive relationship with HLF to adaptations in the light of the evolving situation. We accepted that we could not develop the project on the basis of “what if there was no pandemic”, and we sought to ensure that we stayed focussed on the desired outcomes even if the methods and specific outputs had to be modified.

We are delighted with the legacy and sustainability created for going forward, as detailed in Appendix 1. We are extremely grateful to all those mentioned in our acknowledgements listed in Appendix 4 who have helped make this possible.

We believe that we have delivered value-for-money, and that we have established benefits and opportunities for our ongoing heritage story into the future.

/ends.



Legacy and Sustainability

The **legacy** of this project is seen in the following:

Benefits to All Saints itself

- Improved physical access and safeguarding management
- More effective and efficient heating and lighting
- More effective management and maintenance of the fabric, enabling effective asset-management
- Establishment of volunteers to act as heritage guides for visitors
- Creation of interpretation materials and resources (published materials, banners, backpacks, leaflets, interactive consoles)
- Enhanced archives and website coverage of heritage asset
- Increased profile through increased usage by third parties, also bringing increase in revenue for future-proofing

Benefits to the wider community

- Improved physical access and visitor provision
- Greater and more accessible understanding of the heritage asset to the community, and a greater appreciation of historical developments in the town and region
- Greater flexibility for wider range of community events

To further ensure ongoing **sustainability** of the community programme , the contract of the Heritage Manager has been extended by All Saints to continue on a part-time bases beyond the HLF-funded project with particular focus to:

- Further develop the relationships with schools
- Further develop the volunteer support network
- Continue archiving heritage-related resources for future access
- Host visiting groups
- Host academic researchers

APPENDIX 2

Outcomes, outputs and evidence

OUTCOME	OUTPUTS	EVIDENCE
<p>People have developed skills that are relevant to ensuring that heritage is better looked after, managed, understood, and shared.</p>	<ul style="list-style-type: none"> • A comprehensive bank of digital photos taken by volunteer photographers recording the life of the church and the church building before and after the Development Project. • Digital Imagery Workshop offered enabling the production of digitally created posters by participants using Photoshop to manipulate photos taken in the church. • 3 Creative Writing Workshops held where participants created Tik Tok scripts written about local characters from the past and then turned them into short Tik Toks. • 1x work experience participation in archaeological works during capital works. • 2x (Leeds University) MA Heritage and Museum Studies Student placements completed. 	<p>2 x Volunteer Photographers worked with and trained by local professional photographer took all the photos (more than 500) to record the Church Development Project for the church archives.</p> <p>Digital Imagery Workshop held with 9 participants. 3 participants-maintained contact after the workshop in order to meet and continue to share learning about using Photoshop.</p> <p>3x Creative Writing/Tik Tok Sessions held (40 participants in total). 4 Tik Toks created and shared.</p> <p>Work experience pupil went on to study archaeology at Bradford.</p> <p>Booklet created on the Memorial Brasses in church researched and written by the first student in Spring 2020. The second group of 5 students completed a scoping project on improving the digital presence of two sites in the town including the church and Ilkley Manor House. They gave a virtual presentation of their suggestions and findings to us and</p>

		<p>representatives from IMH in Summer 2021. Their work was also shared with Ilkley BID for the Discover Ilkley website and led to the church's involvement and inclusion in the Augmented Reality Heritage Trail.</p>
<p>People have had enjoyable experiences by being given new and different opportunities to engage with the heritage of the church in accessible and fun ways.</p>	<p>Community Events/Exhibitions held in the church from the Community Events Programme:</p> <ul style="list-style-type: none"> • All things Mice-Yorkshire Day 2019 (98+) • Heritage Open Day 2019 – Stained Glass and Bells (75+) • Heritage Open Day 2021- Our Daily Bread (51+) • IlkleyBID/Discover Ilkley - Origins of Ilkley Launch (60 families + 20 invited VIPs) • Let the Stones Speak (35 +) <p>Wider Community Events</p> <ul style="list-style-type: none"> • Ilkley Literature Festival events held in the church as a main venue for the festival • Theatre Productions put on in church • Charity Community Quiz Night held in the church • Hustings for the 2019 General Election (Church full to capacity 220 chairs used) <p>Workshop Activity Groups</p> <ul style="list-style-type: none"> • Creative Writing Tik Tok sessions (Session 1=3 participants, Session 2 = 25, Session 3 = 15) • Digital Imagery Workshop (12 participants) • Memory Sharing Project- Within Living Memory (18 participants attended at least one of 4 	<p>Numbers attending events and activities given in “outputs”</p> <p>Extracts from Visitors Book</p> <p>Feedback Comments from events and activities</p>

	<p>sessions and made personal contributions to the project)</p> <ul style="list-style-type: none"> • Schools' Resources and Education Programme • Group & Visitor Guided Tours/Presentations 	
<p>People have learnt about heritage in new and engaging ways through their participation and engagement with the different learning opportunities offered by the project.</p>	<ul style="list-style-type: none"> • New Welcome and Orientation panel placed at the entrance to church. • Improved interpretation of the church's heritage assets, including the Anglo-Saxon Crosses, that bring their stories alive. • Interactive interpretation of the 17th Century Watkinson Family Pew that brings the story of the family alive. • Interactive interpretation of the stained-glass windows. • Quality free-standing mobile interpretation panels presenting key developments in the history of the church and its important place in the heritage story of the town. • New and improved sources of information for self-guided visitors, a leaflet with a simple map highlighting the key heritage assets for visitors, and three bound leather books, beautifully presented to reward visitors for being inquisitive and exploring their surroundings, providing further information on key aspects of the church's rich heritage. • Improved and more accessible heritage information on the website. 	<p>Extracts from the Visitors Book</p> <p>Feedback Comments</p> <p>Numbers of illustrated Heritage leaflets and interpretive maps taken away over the duration of project = 350</p>

<p>More people and a wider range of people have engaged with heritage.</p>	<ul style="list-style-type: none"> • Increased / improved information sources both inside and outside of the church attracting new people to explore the heritage of the church including – high quality leaflets, a range of enhanced interpretation resources, mobile free-standing information banners, Explorer Backpacks for young children, new noticeboards, and free-standing boards outside the church to encourage people to come in and to update passers-by on events and activities. • New Heritage pages on Church Website, increased use of social media platforms to advertise events and activities • Opportunities for participation in 2 free Creative Activity Workshops • A programme of Community Events/Exhibitions (reduced due to impact of Covid) offered. • Guided Tours/Presentations on Church Heritage given to adult groups visiting the church • A high-quality bank of cross-curricula school resources for primary schools' use to support school visits. • Memory sharing Coffee mornings/lunch sessions and one to one telephone chats and interviews to gather material for 'Within Living Memory' Project 	<p>Numbers attending events and activities (See above)</p> <p>Feedback given (see selection of feedback comments)</p> <p>Visitors Book comments (see selection of feedback comments)</p> <p>Comprehensive Bank of learning resources available and being accessed by schools</p> <p>Podcasts of Memories shared accessible as links on church website saved for church archives</p>
<p>People have volunteered time</p>	<ul style="list-style-type: none"> • Volunteer Photographers • Small team of Heritage Stewards established (pre-Covid) 	<p>Finance/Cost savings made</p> <p>Input of many volunteers with a range of relevant skills and expertise who offered and made considerable contribution to the success of the project</p>

	<ul style="list-style-type: none"> • Research Volunteers • HOD Event Volunteers • Capital Works Volunteer Team-clearing the church, dismantling pews etc • Church Development Team including Development Coordinator, Volunteer Grants Advisor, Fundraising Activities Coordinator, Communications Lead, Building Project Steering Group-5 members 	<p>New skills learned that have enabled volunteers to make contributions to different volunteering teams at the church</p> <p>Increased capacity built for future sustainability</p>
<p>All Saints Church has improved and enhanced its ability and capacity to be a valuable community asset for the town.</p>	<ul style="list-style-type: none"> • On-Going Improved Schools Programme offered • The establishment and continuation of partnership working with Ilkley Manor House • A broader range and increased number of bookings made to use and visit the church. Additionally, the versatility of the reordered space enabled ready adaptability for socially distanced group meetings to take place during COVID. This provided new sources of additional income 	<p>Bookings for use of the building have increased in frequency, size, type of event and sustainable income generation, as shown by the Bookings Diary.</p> <p>Church was used as a venue for hustings during the 2019 General Election Campaign because of the increased capacity and improved facilities that enabled 220 people to attend the hustings.</p> <p>Parish Council Meetings were held in the church, instead of their usual meeting room during the Pandemic, as the space and flexibility allowed the council to meet in person and comply with the social distancing requirements at the time.</p> <p>The church was used as one of the two main venues for the Ilkley Literature Festival in October 2021. The Festival Organisers were able to use the church's livestreaming facilities to enable virtual attendance at the Festival Events taking place in the church</p>

	<ul style="list-style-type: none"> The continuation and development of a funded Heritage Officer's role within the established staff team to ensure continuity and sustainability of outcomes achieved. 	<p>therefore including those people locally who did not yet want to attend a live event.</p> <p>New contract in place for the Heritage Manager from July 2022 to continue and further develop the Heritage Work of the church started as part of the Development Project.</p>
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Sample comments from events

Heritage Open Days 2019 and 2021

Fabulous Open Day!
Great informative exhibits. (1/8/2019)

Very welcoming for the whole family. Thank you. (1/8/2019)

Cool organ and very nice church and kids loved the Explorer Bags.

Lovely visit to the church. We especially enjoyed learning about different bread types. Being able to try them was a bonus! Anglo-Saxon bread was favourite as it reminded us of traditional Polish bread.

Fab bread exhibition, stumbled upon by chance, very glad! Information on locals of Ilkley through the ages also very engaging.

Lovely old church, very informative posters. We loved the Bronze Age bread.

Excellent tour by the hosts, informative and loved the bread.

Thanks very much! Tasty bread through the ages and a very informative exhibition. Thanks for the welcome and congratulations.

It was really fun trying all the different breads! Very informative, thank you!

An extremely interesting and informative display. Bronze Age griddle cakes were outstanding!
Thank you!

Feedback from Visiting Groups

What an interesting visit! Carry was very informative with huge amounts of knowledge about the history and the aims of the church. The interactive elements brought the information to life.

(Wetherby U3A Historic Houses Group 3 2021)

Very informative. Good resumé - interesting story of history of redevelopment. Appropriate duration. Thanks!

(Ikley Tangent Group 2019)

Very, very impressive from the architects, contractors, lighting, chairs, floor, interpretation panels, parchment books, heating. All a great job!

(Member of the Bolton Abbey Congregation)

Very informative. The explanations of the stained-glass windows and the history of the church and all the work involved was excellent. The talk made me appreciate the church. It is full of history but a comfortable

Extracts from the Visitors' Book 2019 – 2022

We started a new Visitors' Book when the church reopened after the capital works. The overwhelming majority of the comments were positive and pointed to the success of the works carried out.

Congratulations on such a respectful restoration and the historical commentaries and leaflet! (Andrew & Catherine, Ilkley 5/7/2019)

A remarkable reordering of a fine church!
(Phil Ebbreic 13/7/2019)

Beautiful church - really grateful for all the history & info. (Karen and Dave Buckley, Sheffield 20/7/2019)

A sense of community here, relevant to all. Cool calm and peaceful. (Chris and Ann Clements, Kingsteignton, Devon 25/7/2019)

A beautiful transformation, stylish and sympathetic reordering. What a wonderful church for a lovely town!
(Alexander Berry, Bradford 13/9/2019)

Fascinating - so ancient but so modern! (Felicity 13/9/2019)

Wonderful blend of ancient and modern! (David and Marion Wilkinson Baxenden, Accrington 22/10/2019)

Magnificent alterations and presentation. Beautiful, Peaceful, Spiritual space. (Rev. Andrew and Ann Parkinson, Leeds 1/3/2022)

A very impressive re-ordering (Christine and Adrian Barlow, Cheltenham 6/1/2020)

Sensitive reordering. Great.
Tom Lusty, Bramhope 13/3/2020)

A lovely building and an encouraging church! Thank you - the church is full of interest and inspiration. (Rita Broadbent, Cleckheaton 27/11/2019)

Very impressed by the next extension and in particular the animation in the display alcove. Very appropriate and evocative. (Mairi MacArthur and Bob Pegg, Strathpfeffer 29/4/2022)

Display really interesting. Thank you for all your hard work. (Jan and Frank M, Ilkley 2/5/2022)

We had fun learning about the history using the Explorer Backpacks. So much fun, we highly recommend! (Stewart and Lily, Skipton 21/5/2022)

Lovely church. Had a lovely mouse hunt. Found the information great. (FJ & LH Wright. Ilford. Essex 25/7/2022)

Responses from Feedback Cards Summer 2022.

At the start of 2022 we decided to invite the church family and visitors to share their thoughts on the Development Project as it was ending in June 2022.

We provided a postcard with general prompts that could be completed quickly and left in a locked box at the back of church.

The cards were left available at the entrance and on chairs and tables. We also provided the same opportunity to make a response online.



All Saints Ikley
Heritage Project 2017-2022
Your thoughts are invited











What do you like (or not like) about the building changes?








What have you learned about All Saints' heritage?

Would you recommend a visit to All Saints?

If you would like to be kept in touch with any future heritage activities or to be involved, please leave us an email contact. Thank you!

 <p>All Saints Ilkley Heritage Project 2017-2022 Your thoughts are invited</p>  <p>What do you like (or not like) about the building changes? At first I did not like the removal of the pews but now I do like the</p> <p>What have you learned about All Saints' heritage? multi-purpose use of the Church</p> <p>How far back in time the heritage goes. How far back in time the heritage goes.</p> <p>Would you recommend a visit to All Saints? Definitely!</p> <p><small>If you would like to be kept in touch with any future heritage activities or to be involved, please leave us an email contact. Thank you!</small></p>	 <p>All Saints Ilkley Heritage Project 2017-2022 Your thoughts are invited</p>  <p>What do you like (or not like) about the building changes? We love the fact that the internal changes are in keeping with the heritage of the church, whilst the creation of the link building and removal of the Victorian pews make the space more flexible.</p> <p>What have you learned about All Saints' heritage? Have learned more of the detail of the church's heritage. The etched timeline in the link building is a permanent reminder of how the church has developed and the banners with personal accounts showcased some of the people's history.</p> <p>Would you recommend a visit to All Saints? YES!</p> <p><small>If you would like to be kept in touch with any future heritage activities or to be involved, please leave us an email contact. Thank you!</small></p>
 <p>All Saints Ilkley Heritage Project 2017-2022 Your thoughts are invited</p>  <p>What do you like (or not like) about the building changes? It makes a big difference having the toilets located in the same building as church, especially in inclement weather and/or with lots - and also great for children!</p> <p>What have you learned about All Saints' heritage? young children and/or with those with mobility difficulties. The more flexible seating arrangement has been invaluable as we emerge from Covid lockdown and has allowed social distancing more easily.</p> <p>Would you recommend a visit to All Saints? Definitely!</p> <p><small>If you would like to be kept in touch with any future heritage activities or to be involved, please leave us an email contact. Thank you!</small></p>	 <p>All Saints Ilkley Heritage Project 2017-2022 Your thoughts are invited</p>  <p>What do you like (or not like) about the building changes? I think the building changes are wonderful.</p> <p>What have you learned about All Saints' heritage? Quite a lot from the information display in previous weeks.</p> <p>Would you recommend a visit to All Saints? Most definitely</p> <p><small>If you would like to be kept in touch with any future heritage activities or to be involved, please leave us an email contact. Thank you!</small></p>

A Selection of returned response cards

 <p style="text-align: center;">All Saints Ilkley Heritage Project 2017-2022 Your thoughts are invited</p>  <p>What do you like (or not like) about the building changes? I like the light open space, the flexibility of seating</p> <p>What have you learned about All Saints' heritage? The stories of people down through the years</p> <p>Would you recommend a visit to All Saints? Yes, definitely</p> <p><small>If you would like to be kept in touch with any future heritage activities or to be involved, please leave us an email contact. Thank you!</small></p>	 <p style="text-align: center;">All Saints Ilkley Heritage Project 2017-2022 Your thoughts are invited</p>  <p>What do you like (or not like) about the building changes? like the link, the new stone flooring and the more open feeling of the building</p> <p>What have you learned about All Saints' heritage? More of the detail. I knew bits but have learned much more</p> <p>Would you recommend a visit to All Saints? Yes</p> <p><small>If you would like to be kept in touch with any future heritage activities or to be involved, please leave us an email contact. Thank you!</small></p>
 <p style="text-align: center;">All Saints Ilkley Heritage Project 2017-2022 Your thoughts are invited</p>  <p>What do you like (or not like) about the building changes? Link building very good idea now its got used to it.</p> <p>What have you learned about All Saints' heritage? Goes back to Savona - I've been coming since 1951 got married here.</p> <p>Would you recommend a visit to All Saints? Yes - lovely welcoming church -</p> <p><small>If you would like to be kept in touch with any future heritage activities or to be involved, please leave us an email contact. Thank you!</small></p>	 <p style="text-align: center;">All Saints Ilkley Heritage Project 2017-2022 Your thoughts are invited</p>  <p>What do you like (or not like) about the building changes? ITS OPEN AND LIGHT. THE BUILDING IS VERY FLEXIBLE.</p> <p>What have you learned about All Saints' heritage? ASPECTS OF THE LINK BETWEEN ALL SAINTS AND SCHOOLS IN ILKLEY</p> <p>Would you recommend a visit to All Saints? ABSOLUTELY.</p> <p><small>If you would like to be kept in touch with any future heritage activities or to be involved, please leave us an email contact. Thank you!</small></p>

A Selection of returned responses cards

Acknowledgements

All Saints Ilkley records its thanks to the following:

For major grants:

- Heritage Lottery Fund/National Lottery Heritage Fund
- AllChurches Trust
- W W Spooner Charitable Trust
- R E Chadwick Charitable Trust
- Stephen Clark 1957 Charitable Trust

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- Karen Ross Studios Ilkley
- Sue Hunter
- Alison Wainwright

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- Clark Foley Centre, Ilkley
- Sacred Heart Roman Catholic Church, Ilkley
- St John's Church, Ben Rhydding

For significant voluntary support with major grants and with HLF reporting

- Helen Thurston

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- Mike Overton Architects
- Michael Eyres Partnership (project management and quantity surveyor)
- Dobsons Construction Ltd (Principal contractor)
- Watsons Building Services (heritage lighting and M&E design)
- Paul Waite Associates (structural and drainage engineers)
- Ian Roberts (consultant archaeologist)
- Peter Falloon, Bear Creative (timeline and artwork design)
- Fuzzy Duck Studios (interactive heritage interpretation media and displays)

For community support:

- Ilkley Town Council
- Ilkley Manor House Trust
- Ilkley BID

For Clerical and Diocesan Support:

- Revd Patrick Bateman and Revd Mike Coe, successive Vicars of All Saints Ilkley
- Rt Revd Nick Baines, Bishop of Leeds
- Rt Revd Toby Howarth, Bishop of Bradford
- Very Revd Andy Jolley, Archdeacon
- Diocesan Advisory Committee

And for generosity, advice, physical labour, administrative support and prayer:

- Successive Wardens, Parish Administrators and Treasurers during the entire project
- All Members of All Saints Building Project Steering Group,
especially Clive Brook (Chair) and Colin Kingsman (RIP)
- Members of All Saints congregation

JOB DESCRIPTIONS

Heritage Manager & Education and Activities Coordinator

Revised as agreed with HLF

HERITAGE MANAGER

This post is 0.4 full time equivalent, and for 3 years and 9 months

*The salary is £767 per month, based 0.4 pro-rata
on an annual full-time salary equivalent £23,000
PLUS*

*£300 per month, based on 0.2 pro-rata
on an annual full-time salary equivalent £18,000 w.e.f. April 2019*

The Role and Job Description

Recruitment need:

Focusing on the heritage assets within the church itself, and within the standards of the HLF, we wish to appoint a part-time 0.4 full-time equivalent (FTE) Heritage Manager, who will report directly to the Development Coordinator.

Role Purpose:

The role is to oversee the delivery, management and promotion of the interpretation of the heritage assets of All Saints Ilkley.

Hours of work:

This post is for 0.4 FTE (equivalent to 2 days per week), but hours may be flexible. This post is for the duration of the Delivery Stage of HLF funding (3 years, 9 months), with the additional elements at a further 0.2 equivalent with effect from April 2019.

Job description:

Responsible to:	Reporting to the Development Coordinator
Responsible for:	Education Officer (0.4FTE)
Other key relationships:	Heritage Interpretation Consultant Chairman, Building Project Steering Group Retained Marketing Agent External network of partnership organisations Individuals and organisations in Ilkley who have knowledge and/or relationships to contribute
Main activities:	Work with the Heritage Interpretation Consultant (HIC) to ensure effective delivery of the HLF activity plan to time and budget. Recruit and manage post of Education and Activities Coordinator.

	<p>Recruit and manage the Artist to design the etched glazed walls of the link building.</p> <p>Recruit and prepare briefing and training for Volunteer Visitor Guides and 'Welcome Ambassadors'.</p> <p>Develop a varied programme of activities and events that engage the local community in the stories of All Saints.</p> <p>Oversee the proposed 20th Century memories project working with older people in the local community.</p> <p>Oversee the development of record collecting and archiving plan.</p> <p>Establish systems for monitoring and evaluating the impact of the interpretation activities in the activity plan.</p> <p>Produce a final evaluation report of the interpretation activities for the HLF</p> <p>Manage the operational budget for heritage interpretation</p> <p>Oversee the maintenance of the interpretation assets to ensure they are kept at a good quality level</p> <p>Work with the marketing officer to maximise publicity and marketing of the interpretation programme.</p>
Limits on authority:	<p>Scope of delegated authority as outlined in Church Policies and as updated by the Parochial Church Council (PCC).</p> <p>All employees, volunteers and consultants acting in the name of All Saints Ilkley are expected to behave personally and in their relationships in a manner that is appropriate to the Church's stated values.</p>
Context:	<p>Whilst this post is secular in its function, the post-holder will be working in an environment and with colleagues which is expressly Christian; applicants need to be aware of this and be prepared to engage in that setting.</p>

Revised as agreed with HLF

EDUCATION AND ACTIVITIES COORDINATOR

This post is 0.4 full time equivalent (2 days per week) for 3 years.

*The salary is £600 per month, based 0.4 pro-rata
on an annual full-time salary equivalent £18,000*

The Role and Job Description

Recruitment need:

Focusing on the heritage assets within the church itself, and within the standards of the HLF, we wish to appoint a part-time 0.6 full-time equivalent (FTE) Education and Activities Coordinator, who will report directly to the Heritage Manager.

Role Purpose:

The role is to assist the planning and ensure the delivery of a varied and engaging programme of community and education activities.

Hours of work:

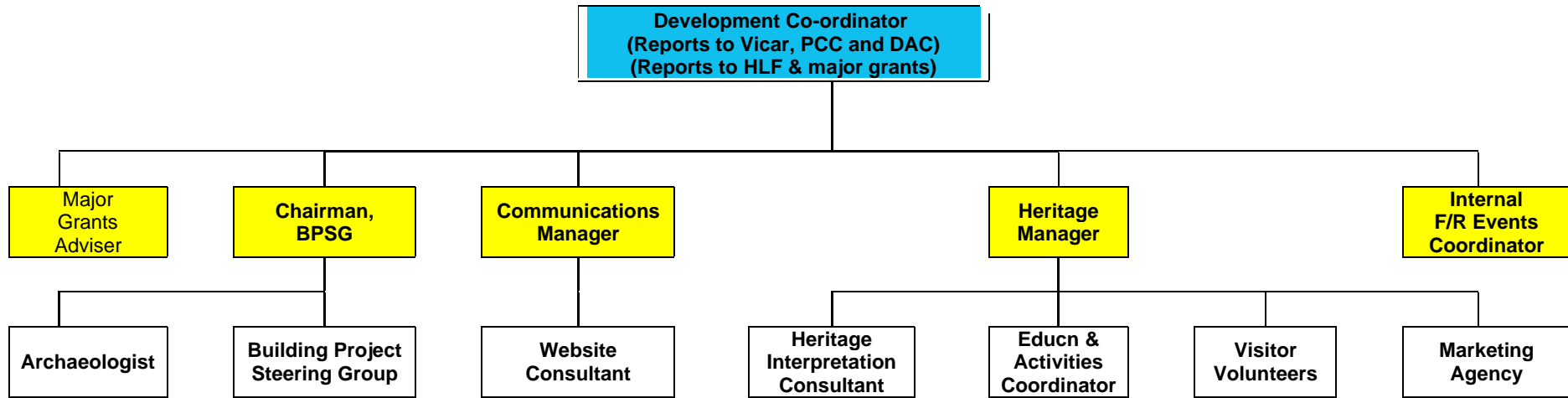
This post is for 0.4 FTE (equivalent to 2 days per week), but hours may be flexible. This post is within the Delivery Stage Activity Programme of HLF funding (3 years).

Job description:

Responsible to:	Reporting to the Heritage Manger
Responsible for:	N/A
Other key relationships:	Heritage Interpretation Consultant Marketing Agency External network of partnership organisations All Saints Youth Programme Lead All Saints young children's Programme Lead All Saints 'Natter' Lead
Main activities:	Support the heritage Manager in developing and delivering a varied programme of activities and events that engage the local community in the stories of All Saints, to time and in budget. Specific activities include: Working with a Creative Writer to deliver and exhibit the thoughts and interpretations of the heritage of All Saints Church in an imaginative and creative form. Delivering a Community Events Programme to be held in the churchyard and church through the year that attract new and varied audiences to learn about the story of All Saints through live interpretation and/or participation. Delivering a 20 th century Memory Sharing Project with older people living in the surrounding area. Delivering an engaging Schools Education Programme, linked to the National Curriculum, with visits to the Church and surrounding area. Develop materials and resources required for educational visits and the Community Events Programme. Managing a team of volunteer Welcome Ambassadors to assist delivery of education and community activities.

	<p>Ensuring that all health and safety and child welfare obligations are met in delivery of the activities.</p> <p>Working with the marketing officer to: encourage participation from schools within Ilkley and the surrounding areas to participate in the new Schools Education Programme; and to maximise publicity and marketing of the Community Events Programme.</p> <p>Any other duties as delegated by the Heritage Manager.</p>
Limits on authority:	<p>Scope of delegated authority as outlined in Church Policies and as updated by the Parochial Church Council (PCC).</p> <p>All employees, volunteers and consultants acting in the name of All Saints Ilkley are expected to behave personally and in their relationships in a manner that is appropriate to the Church's stated values.</p>
Experience/ qualifications:	<p>Education to degree or equivalent standard in a relevant field</p> <p>Experience of working in a similar or relevant role</p>
Context:	<p>Whilst this post is secular in its function, the post-holder will be working in an environment and with colleagues which is expressly Christian; applicants need to be aware of this and be prepared to engage in that setting.</p>

Development organogram (operational)



Development organogram (capital)

